
RECORD OF PROCEEDINGS

**MINUTES OF MAY 8, 2017 6:00 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OF EDUCATION**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Boyd, Mrs. Brown, Mr. Manfredi, Mrs. Raikes-present, Mr. Wadsworth-absent

Motion made by Mrs. Brown, seconded by Mr. Boyd to approve the current agenda.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-absent
4 Ayes, 1 Absent
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the minutes from April 10, 2017 regular meeting, April 20, 2017 special meeting.

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-absent, Mr. Boyd-aye
4 Ayes, 1 Absent
Motion Carried.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **April, 2017** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

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Five Year Forecast

Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve the five year forecast as submitted which is due to the Ohio Department of Education May 31, 2017.

Discussion: Mrs. Raikes asked Mrs. McCaffrey to recap the forecast. Mrs. McCaffrey explained since the October forecast, revenues are decreased slightly and expenditures have also decreased slightly. She also noted in 2021, Berkshire will have a negative fund balance. Mrs. McCaffrey also explained she will be going over this forecast line by line with Mr. Stoddard.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-absent, Mr. Boyd-aye, Mrs. Brown-aye
4 Ayes, 1 Absent
Motion Carried.

Donations:

Motion made by Mrs. Raikes, seconded by Mr. Boyd to approve an \$840 donation from the Co-Ed Volleyball League to be used towards the Baseball and Softball dugout project.

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-absent, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
4 Ayes, 1 Absent
Motion Carried.

Worker's Compensation Program:

Motion made by Mrs. Brown, seconded by Mr. Boyd to approve enrollment in Comp Management's worker compensation plan group rating plan for the 2017/2018 school year.

Discussion: Mr. Manfredi asked if this was the same company as last year. Mrs. McCaffrey stated it was.

Roll Call: Mr. Wadsworth-absent, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
4 Ayes, 1 Absent
Motion Carried.

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Vocational Report

Mr. Miller gave update from Auburn Career Center. They are restructuring their administration team now that a new Superintendent has been hired. They are also re-evaluating the recruitment process in hopes of drawing in more students. Mr. Miller also stated Phillip Miller Company is involved in the internship program through the Geauga Growth Partnership. This is a six week program and is a paid internship. Mr. Manfredi asked if Auburn will be putting another issue on the ballot again. Mr. Miller explained they are going to have to.

Committee Reports

Mr. DeLong reported that all committees are wrapped up for this school year.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Personnel:

A. Certified:

Motion made by Mr. Manfredi, seconded by Mrs. Brown, to accept the resignation of Robert Kelly, Physical Education Teacher at Ledgemont Elementary.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-absent
4 Ayes, 1 Absent
Motion Carried.

Motion made by Mrs. Raikes, seconded by Mr. Boyd, to accept the retirement of Janet Sherman, second grade teacher, Burton Elementary, effective August 31, 2017.

Discussion: Mrs. Randles thanked Janet for all she has done and wished her the best of luck.

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-absent, Mr. Boyd-aye
4 Ayes, 1 Absent
Motion Carried.

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Motion made by Mrs. Brown, seconded by Mrs. Raikes, to accept the retirement of Debbie Zenz, sixth grade teacher, Burton Elementary, effective August 31, 2017.

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-absent, Mr. Boyd-aye, Mrs. Brown-aye
4 Ayes, 1 Absent

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Boyd to approve the following supplemental contract for the 2016/2017 school year:

- Dominic Gattozzi Spring Musical Assistance Director

Discussion: Mr. Manfredi mentioned they did a fantastic job, even though the sound system in that gym is a little rough. Mrs. Raikes questioned if this was for last school year. Mr. DeLong stated it was for this school year and was not approved before.

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-absent, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
4 Ayes, 1 Absent

Motion Carried.

Motion made by Mr. Boyd, seconded by Mr. Manfredi, to approve Michele Burnett as Kindergarten Readiness Camp Instructor at the rate of \$750/week. Camp will run August 7th – 18th, 2017, 9:00 to 11:00 am at Burton Elementary.

Discussion: None

Roll Call: Mr. Wadsworth-absent, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
4 Ayes, 1 Absent

Motion Carried.

Classified:

Motion made by Mrs. Brown, seconded by Mr. Manfredi, to approve the following Contracts for classified staff:

- Christina Auth Two Year Limited Contract; Playground Aide
- Amanda Baise Two Year Limited Contract; Playground Aide
- Kevin Cataldo Two Year Limited Contract; Custodian
- Terri Fabian Two Year Limited Contract; Secretary
- Judy Lester One Year Limited Contract; Classroom/Educ. Aide

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- Laura Ross Two Year Limited Contract; Van Driver
- Gary Wasson Two Year Limited Contract; Custodian
- Ryan Zwolinski Two Year Limited Contract; Crossing Guard
- Shelia Luoma Continuing Contract; Bus Driver

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-absent
4 Ayes, 1 Absent
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the following as substitutes for the 2017/18 school year.

- Jill Chapek Van Driver
- Tim Doerr Bus Driver
- Barry Kingery Bus Driver
- Lynn Rose Bus Driver
- Tom Westover Bus Driver

Discussion: Mr. Manfredi mentioned it is good to see we have substitute drivers.

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-absent, Mr. Boyd-aye
4 Ayes, 1 Absent
Motion Carried.

Motion made by Mrs. Raikes seconded by Mr. Boyd to accept the resignation of Marsha Wasson as Lunchroom Monitor for Burton Elementary for the 2017/2018 school year.

Discussion: Mrs. Brown asked what will happen for the rest of the school year. Mrs. Randles said she will fill the position internally for the rest of this year and will post the position for next school year.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-absent, Mr. Boyd-aye, Mrs. Brown-aye
4 Ayes, 1 Absent
Motion Carried.

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Business:

Motion made by Mr. Manfredi, seconded by Mr. Boyd, to approve a contract between the Berkshire Board of Education and the Geauga County Public Library Board of Trustees for library services at Ledgemont Elementary for the 2017/2018 school year.

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-absent, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
4 Ayes, 1 Absent
Motion Carried.

Motion made by Mrs. Brown, seconded by Mrs. Raikes, to approve the Revised Student Emergency Medical Authorization Form.

Discussion: None

Roll Call: Mr. Wadsworth-absent, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
4 Ayes, 1 Absent
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Raikes, to approve the following 2017/2018 school fees for Burton and Ledgemont Elementary Schools:

- Kindergarten \$55.00
- First Grade \$55.00
- Second Grade \$55.00
- Third Grade \$55.00
- Fourth Grade \$55.00
- Fifth Grade \$55.00
- Sixth Grade \$55.00

Discussion: Mr. Manfredi asked if these were the same as this year. Mrs. Randles stated they are the same.

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-absent
4 Ayes, 1 Absent
Motion Carried.

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Motion made by Mrs. Brown, seconded by Mr. Boyd to approve a Contract between the Berkshire Board of Education and Exceptional Kids Therapy Services, LLC. for the 2017/2018 school year to provide physical therapy services for students.

Discussion: Mr. Boyd asked if we have many students that participate in this program. Ms. Fleming stated only a few received services.

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-absent, Mr. Boyd-aye
4 Ayes, 1 Absent
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the following NEOLA Policy Revision:

6470 – Third and Final Reading

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-absent, Mr. Boyd-aye, Mrs. Brown-aye
4 Ayes, 1 Absent
Motion Carried.

Old Business

None

New Business

Mr. DeLong reported that Berkshire had eight students accepted into the internship program with Geauga Growth Partnership. This was the largest amount of students in the county for one district. This is a paid internship and a banquet will be held in August for all the students that participated. Mr. Manfredi added the more business involved the better.

Mr. Manfredi noted there will be a Special Board Meeting – Monday, May 22, 2017 at 5:30 PM

Building Reports

Ms. Timmons reported on Ledgemont Elementary. Testing is wrapping up, Real Eyes program, math and technology staff training, STEAM and COSI (grants will hopefully be approved to pay for these

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programs), Chipotle readers challenge, teacher/nurse/custodian/cafeteria appreciation, 6th grade camp and finishing all the class field trips.

Mr. Reedy reported on the high school. AIR/AP testing, MAP testing, sophomore meetings, student of the month lunch, 4.0 lunch, dodgeball game for relay for life, play, prom and after prom, teacher appreciation. Mr. Manfredi asked Mr. Reedy if all students will graduate this year. Mr. Reedy noted they all have the potential and it is up to the students.

Mrs. Randles reported on Burton Elementary. PD training with the Google classroom, cafeteria presentation, artist and Author night, AIR assessment completed, tech meeting to plan for next school year, BE to CLE trips, kindergarten concert, awards assembly and staff appreciation. Mrs. Randles also wanted to thank all the retirements and wish Mr. DeLong and Mr. Reedy good luck.

Board Discussion

Mrs. Brown reported that herself and Mrs. Raikes went to Prom and it was a great event. She thanked everyone that was involved.

Mr. Boyd asked for an update regarding the frames. Mr. Manfredi stated he received the hooks and has a custom frame being made to honor the 1937-1964 graduated. This frame should be in by the middle of the month. Mrs. Raikes confirmed they were all done and ready to hang. Mr. Manfredi restated they were done and could be hung, just waiting on the plaque.

Open Public Participation

Eric Higgs asked the Board to reconsider the locking of Infinite Campus from parents for children with outstanding fees. He stated that this is the primary communication tool used by the teachers. He again expressed how locking the portal is affecting communication. Mr. Manfredi stated they were looking at other options and Mr. Stoddard will be looking into this. Eric also stated he has been in the district for 14 years and before being a full time teacher, he was a substitute and the pay rate of \$78 has not changed since he was a sub and asked the board to look at increasing the amount. Currently there are three of 6 sub positions that have not been filled for tomorrow.

Amy Hocschild asked if “looking into other options with Infinite Campus” was meaning looking into a new system. Mr. Manfredi stated it was just to look into other options for communication within the current system.

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Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of discussing matters required to be kept confidential by federal law or regulation or state statutes. No action to follow

Motion by Mrs. Brown seconded by Mrs. Raikes, to enter executive session to discuss personnel matters at 6:33 p.m. Ms. Fleming and Ms. Timmons was asked to stay for Executive Session.

Board exited Executive Session at 7:19 p.m.

Adjournment

A motion made by Mrs. Raikes, seconded Mr. Boyd to adjourn the meeting at 7:22 p.m.

Mr. John Manfredi

President

Mrs. Beth McCaffrey

Recorder of Proceedings