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# RECORD OF PROCEEDINGS

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**MINUTES OF MARCH 6, 2017 6:00 PM  
BERKSHIRE BOARD OF EDUCATION**

**REGULAR MEETING  
BERKSHIRE HIGH SCHOOL CAFETERIA**

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\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

*In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1*



## PLEDGE OF ALLEGIANCE

**Roll Call:** Mr. Boyd, Mrs. Brown, Mr. Manfredi, Mrs. Raikes, Mr. Wadsworth-present

Motion made by Mr. Wadsworth, seconded by Mrs. Brown to approve the current agenda.

Discussion: None

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Boyd, seconded by Mr. Wadsworth to approve the minutes from the following meeting:

February 6, 2017	Special Meeting
February 7, 2017	Special Meeting
February 13, 2017	Regular Meeting
February 15, 2017	Special Meeting
February 16, 2017	Special Meeting
February 21, 2017	Special Meeting

Discussion: None

Roll Call: All Ayes

Motion Carried.

### **Treasurer's Report:**

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **February, 2017**, submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

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## Resolution Accepting Tax Rates

Motion made by Mr. Wadsworth, seconded by Mrs. Brown to approve the following resolution as required by the Tax Budget Commission.

### **RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.**

WHEREAS, this Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on July 1<sup>st</sup>, 2017 and WHEREAS, the Budget Commission of Geauga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill limitation; therefore, be it RESOLVED, By the Board of Education of the Berkshire Local School District, Geauga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

<b>SCHEDULE A</b>				
<b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES</b>				
FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	5,628,133.00	1,513,646.00	4.50	45.30
Library Fund	385,761.00	0		1.70
Permanent Improvement	371,899.00	0		2.50
<b>TOTAL</b>	<b>6,385,793.00</b>	<b>1,513,646.00</b>	<b>4.5</b>	<b>49.50</b>

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<b>SCHEDULE B LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES</b>		
GENERAL FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy (Schedule A, Col 1)
26.10 Current expense levy authorized by voters on 1976 and Prior not to exceed - Continuing - years.	26.10	2,832,084.00
5.0 Current expense levy authorized by voters on 11-08-1977 not to exceed - Continuing - years.	5.00	542,545.00
4.70 Current expense levy authorized by voters on 08-02-1983 not to exceed - Continuing - years.	4.70	727,513.00
4.50 Current expense levy authorized by voters on 11-05-1985 not to exceed - Continuing - years.	4.50	696,555.00
5.0 Current expense levy authorized by voters on 05-03-1988 not to exceed - Continuing - years.	5.00	829,436.00
<b>TOTAL General Fund outside 10 mill Limitation</b>	<b>45.30</b>	<b>5,628,133.00</b>

<b>SCHEDULE B LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES</b>		
NON-GENERAL FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy (Schedule A, Col 1)
2.50 Permanent Improvement Fund levy authorized by voters on 11/05/13 not to exceed - five - years.	2.50	371,899.00
1.7 Burton Library Fund levy authorized by voters on 5-06-14 not to exceed - Continuing - years.	1.70	385,761.00

and be it further RESOLVED, that the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye

All Ayes

Motion Carried.

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## **Donation:**

Motion made by Mr. Manfredi, seconded by Mr. Boyd to accept the donation of \$600 from KW Consulting for purchase of ukuleles for the Burton Elementary School Music Program.

Discussion: None

Roll Call: All Ayes  
Motion Carried.

## **Contracts:**

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve the three year contract for Auditor of State LGS for supervisory services on the Comprehensive Annual Financial Report, not to exceed \$5,000 each year.

Discussion: None

Roll Call: All Ayes

Motion made by Mr. Manfredi, seconded by Mr. Boyd to approve a one year contract for Adam Bradley Enterprises for Building Envelope Management & Warranty Compliance program, for \$6,000.

Discussion: Mr. Manfredi asked what this was for. Mrs. McCaffrey stated it was for annual inspections for all the roofs and keeps the warranty in good standing. He will also prioritize what needs done next with all buildings and the roofs.

Roll Call: All Ayes  
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve a one year contract for lawn mowing of the Burton properties to Yard Solutions Plus, for \$22,750

Discussion: Mr. Manfredi asked Mrs. McCaffrey how many bids were received. She noted two companies bid on this job.

Roll Call: All Ayes  
Motion Carried.



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Roll Call: All Ayes  
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve Mark McClain to dispense medication for a student.

Discussion: Mr. Manfredi asked who this person is. Mr. DeLong stated he in an assistant aid in the ED unit.

Roll Call: All Ayes  
Motion Carried.

**Classified:**

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the following supplemental contracts for the 2016/2017 school year:

- Logan Kumher                      Jr. High Track Coach
- Stuart Miller                      JV Baseball Coach
- Michelle Sohm                      Choreographer – Spring Musical
- Parker Strong                      Technical Director – Spring Musical

Discussion: Mrs. Brown mentioned she is so pleased to see three Berkshire graduates from 2016 coming back to help.

Roll Call: All Ayes  
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mrs. Raikes to approve the following volunteer for the 2016/2017:

- Dean Pawlak                      Baseball Coach

Discussion: Mr. Manfredi confirmed with Mr. DeLong that all requirements have been met.

Roll Call: All Ayes  
Motion Carried.

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**Business:**

Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve the third and final reading for the following NEOLA Policies New/Revisions/Deletions:

9700

Discussion: None

Roll Call: All Ayes  
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve the second reading for the following NEOLA Policy Revision:

9270

Discussion: None

Roll Call: All Ayes  
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve the first reading for the following NEOLA Policy:

6470

Discussion: None

Roll Call: All Ayes  
Motion Carried.

Motion made by Mrs. Brown, seconded by Mrs. Raikes, to approve the Berkshire Jr./Sr. High School Course Fees for the 2017/2018 school year.

Discussion: None

Roll Call: All Ayes  
Motion Carried.

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## Old Business

Mr. DeLong reported that 70 students met last week for the AC4P Summit. Schools included Mentor, Streetsboro, Chardon and Berkshire. Virginia Tech coaches came out and led students. This organization was started in 2012.

## New Business

Mr. DeLong noted the 10<sup>th</sup> grade career readiness is March 17 at Kent Geauga with the Geauga Growth Partnership. The motivational speaker will be Donald Wayne McLeod.

## Building Reports

High School - Mr. DeLong recapped the AC4P and career Day events. He also noted Mr. Reedy is out so he is keeping the building in order in his absence.

Mr. Manfredi added he would like to see pictures of our two State Champion history contest winners displayed in the lobby since we have so much traffic in the building with pancake breakfast. Mr. DeLong said he would get it done.

Ledgemont Elementary - Ms. Timmons was in South Africa this past week so she did not have much to report. LE did have one group compete in the Science Olympiad competition.

Burton Elementary - Mrs. Randles was out covering the basketball game for Mr. Reedy but a report was given about the Science Olympiad competition. BE had 2 groups place. STEM club is meeting every week and are currently working on computer coding. Other events include the 2<sup>nd</sup> grade concert, tech meetings, professional development with math, wonders training and PBIS. BE also wanted to thank the PTO for providing refreshments for the meet and greet tonight.

## Board Member Discussion

Mrs. Brown mentioned the boosters meeting is tomorrow night and there is a fundraiser taking place where the winner can win \$3,000.

Mrs. Raikes questioned the status of the pictures from Ledgemont Elementary. Mr. DeLong said that he is meeting with Carol Leikala to see what she can do. Mrs. Raikes asked where the pictures are currently being stored. Mr. Manfredi noted they are all at his house.



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## **Open Public Participation**

None

Mr. Manfredi asked everyone to please keep Steve Reedy and his family in their prayers.

Mr. Manfredi introduced Mr. John Stoddard. Mr. Stoddard introduced himself and thanked the community for being so welcoming. He also added he had interviewed candidates for the principal position and have narrowed it down to two candidates.

## **Adjournment**

A motion made by Mrs. Brown, seconded Mr. Wadsworth to adjourn the meeting at 6:25p.m.

Roll Call: All Ayes

Motion Carried.

\_\_\_\_\_  
Mr. John Manfredi

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President

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Mrs. Beth McCaffrey

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Recorder of Proceedings