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# RECORD OF PROCEEDINGS

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**MINUTES OF DECEMBER 12, 2016 5:30 PM  
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING  
BERKSHIRE BOARD OF EDUCATION**

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\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

*In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1*



## PLEDGE OF ALLEGIANCE

**Roll Call:** Mr. Boyd, Mrs. Brown, Mr. Manfredi, Mrs. Raikes, Mr. Wadsworth-present

### **Executive Session:**

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of considering discipline of a public employee.

Motion by Mr. Manfredi, seconded by Mr. Wadsworth, to enter executive session at 5:34 p.m.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye  
All Ayes  
Motion Carried.

The Board exited Executive Session at 5:34 p.m.

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve the current agenda.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye  
All Ayes  
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve the minutes from the November 7, 2016 regular meeting and the November 21, 2016 special meeting.

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye  
All Ayes  
Motion Carried.

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## **Treasurer's Report:**

### **Expenditures and Interest Earned:**

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **November, 2016** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

### **Invoice:**

Motion made by Mr. Manfredi, seconded by Mr. Boyd to approve the annual membership in the Ohio Schools Boards' Association and participation in legal assistance fund and subscription to the briefcase.

Discussion: Mrs. Brown asked how much the subscription is. Mrs. McCaffrey stated it was \$4,330 and the legal portion is on top of that.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye  
All Ayes  
Motion Carried.

### **Advance:**

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve the following Advance and Cash Transfer:

|               |              |                          |             |
|---------------|--------------|--------------------------|-------------|
| Advance       | From General | To Permanent Improvement | \$20,000.00 |
| Cash Transfer | From General | To Cafeteria             | \$20,000.00 |

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye  
All Ayes  
Motion Carried.

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## **Appropriations:**

Motion made by Mrs. Brown, seconded by Mrs. Raikes to approve a new fund and the following appropriation changes:

|                      |                |            |
|----------------------|----------------|------------|
| Buckeye Challenge    | Fund 599 (New) | +3,000.00  |
| Termination Benefits | Fund 035       | +2,801.98  |
| Title IIA            | Fund 590       | - 7,513.84 |
| Title I              | Fund 572       | +7,513.84  |

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye  
All Ayes  
Motion Carried.

## **Donation:**

Motion made by Mr. Wadsworth, seconded by Mrs. Raikes to approve the donation from the Monday Men's Basketball League for \$400.00 to the Berkshire Dugout Renovation Project.

Discussion: Mr. Manfredi asked Mr. DeLong is the group received a thank you letter for their donation. Mr. DeLong informed the board that a letter was sent.

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye  
All Ayes  
Motion Carried.

## **Committee Reports**

Mr. DeLong reported the tech committee will be meeting this week.

## **SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:**

### **Personnel**

#### **Certified:**

Motion made by Mr., Wadsworth, seconded by Mrs. Brown to approve a one year Limited Contract to David Malkus as a second grade teacher at Ledgemont Elementary, Level III, Step 0. Salary and benefits per negotiated Contract.

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Discussion: Mr. Manfredi asked Ms. Timmons how he was doing. Ms. Timmons explained that he was dealing with a mess.

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye  
All Ayes  
Motion Carried.

Motion made by Mrs. Raikes, seconded by Mr. Wadsworth to approve Allison Lintern as a Title I tutor at Ledgemont Elementary. All documents have been received.

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye  
All Ayes  
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Boyd to approve Christina Polizzi as a homebound tutor at \$25/hour. All documents have been received.

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye  
All Ayes  
Motion Carried.

Motion made by Mr. Brown, seconded by Mr. Wadsworth to approve the following supplementals for 2016/2017:

- Brittany Bakalar                      Head Softball Coach
- Dominic Gattozzi                      Assistant Track Coach

Discussion: Mr. Wadsworth confirmed that all paperwork has been received. Mr. Manfredi added they are both staff members.

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye  
All Ayes  
Motion Carried.

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## Classified:

Motion made by Mrs. Brown, seconded by Mrs. Raikes to approve Kevin Cataldo as custodian at Burton Elementary, Step 0. Benefits per negotiated agreement. All documents have been received.

Discussion: Mr. Manfredi added that Kevin is a Berkshire graduate. Mrs. Randles notes he is very enthusiastic and seems to love what he does so far.

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye  
All Ayes  
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve the following as substitutes, all documents have been received.

- Jill Chapek                                      Van Driver & Aide/Kitchen/Custodian/Playground Classroom Aide & Crossing Guard
- Carl Gunther                                      Custodian
- Emilie Pacleb                                      Custodian

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye  
All Ayes  
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Boyd to approve the following supplementals for 2016/2017, all documents have been received:

- Erick Burzanko                                      7<sup>th</sup> Grade Boys Basketball Coach
- Ed Jones    8<sup>th</sup> Grade Boys Basketball Coach
- Justin Smetana                                      Assistant Baseball Coach
- Travis Smetana                                      9<sup>th</sup> Grade Boys Basketball Coach

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye  
All Ayes  
Motion Carried.

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Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve the following volunteers for the 2016/2017 school year.

- Douglas Lory            Girls Basketball
- Rebecca DeWeese     Wrestling Statistician

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye  
All Ayes  
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Boyd to approve substitute aides Roberta Dobay and Nadina Iadimarco to administer emergency medication to a student.

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye  
All Ayes  
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve Robin Stanley, Winter Cheer Adviser, for training and State Certification as a van driver for athletic events. Berkshire will pay for this training.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye  
All Ayes  
Motion Carried.

## **Business:**

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the reimbursement of \$73.62 to Laurie Lamb, Burton Elementary art teacher, for purchases for the Berkshire Schools' booth in the Education Building at the 2016 Great Geauga County Fair

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye  
All Ayes  
Motion Carried.

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Motion made by Mrs. Brown, seconded by Mr. Wadsworth to accept the resignation of Joe Hernandez as Board Member of Burton Public Library.

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye  
All Ayes  
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve Matt Connors as a Board Member for Burton Public Library, to fulfill an unexpired term and fulfill the successive term that runs through December 31, 2023.

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye  
All Ayes  
Motion Carried.

## **Old Business**

Mr. DeLong reported career day was last month at Kent State Geauga and it went well.

Mr. Manfredi asked for an update from John Patterson. Mr. DeLong stated HB 148 passed. Mr. DeLong also added best case scenario the ration for state and community funding would be 55% state and 45% community. Mrs. Brown asked if this bill was not part of SB3. Mr. DeLong stated that it was. Mr. Manfredi added that this passed 73-13.

## **New Business**

Motion made by Mrs. Raikes, seconded by Mr. Boyd to hold the January Organization meeting on January 9, 2017 at 6:00 p.m., with the regular meeting to immediately follow. An alternative date of January 10, 2017 will be held in case of inclement weather.

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye  
All Ayes  
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to appoint Mrs. Brown, President Pro Tem, effective until the annual Reorganization Meeting in January 2017

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Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye  
All Ayes  
Motion Carried.

## **Open Public Participation**

Ms. Timmons building report: working on the third grade guarantee, conferences, lock down drills, Halloween skate party with Burton Elementary, Adopt A Platoon fundraiser/pajama day, grandparents day, veterans day assembly, leadership Geauga, winter concerts, PRIDE meeting with staff tomorrow after staff meeting.

Mrs. Randles building report: many of the same activities as Ledgesmont Elementary, K-3 literacy meeting and Kevin Cataldo (new custodian) started and he seems really happy and enthusiastic.

Mr. Reedy building report: fall play, student of the month lunch, fall banquet, conferences- staff makes phone calls to all students with D's and F's to allow conferences to be better attended, 10<sup>th</sup> graders to Auburn Career Center, lock down drills, Jr. High dance, NHS inductions (20 students this year), PRIME meeting Jan 9<sup>th</sup>.

Mr. DeLong asked the Board what he should do in regards to accepting open enrolled students in the middle of the school year. Mr. Manfredi noted the policy will need to be changed for the 17/18 school year as right now it states August 31 is the deadline.

Mr. Manfredi asked the building principals how they feel about testing for the Spring and if they are ready. Overall the general concern is the technology. The elementary students are still getting familiar with testing on the computer as opposed to writing. The high school concern seems to be making sure the students are taking their time while testing. Mr. Reedy added they are now going back to a two day test schedule as testing all in one day was too much for the students. Mr. Manfredi asked if there was anything the Board can do to assist them. Mrs. Randles added the first and second graders really need Chromebooks, which is next on the technology plan. The staff also asked the Board to consider bringing back professional development days as they are extremely valuable.

Mrs. Brown thanked any staff members that have attended the PRIME meetings.

## **Executive Session:**

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of preparing for, conducting, or reviewing negotiations with a public employee concerning their compensation or other terms and conditions with no action to follow.

Motion by Mrs. Raikes, seconded by Mr. Wadsworth to enter executive session at 6:44 p.m.



