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# RECORD OF PROCEEDINGS

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*MINUTES OF September 14, 2009 6:00 pm  
BERKSHIRE BOARD OF EDUCATION*

*REGULAR MEETING  
HIGH SCHOOL LIBRARY*

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\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

## REGULAR MEETING CALL TO ORDER



## PLEDGE OF ALLEGIANCE

**ROLL CALL:** Present: Mrs. Timmons, Mr. Koster, Mr. Honkala, Mr. Miller  
Absent: Mr. Manfredi

## **BOARDS REPORT**

Motion made by Mr. Miller, seconded by Honkala to appoint Beth McCaffrey as the Recorder of Proceedings.

Roll Call: All Ayes, One Absent  
Motion carried.

## **APPROVAL OF AGENDA AND MINUTES**

Motion made by Mr. Koster, seconded by Mr. Miller to approve the current agenda.

Roll Call: All Ayes, One Absent  
Motion carried.

Motion made by Mr. Miller, seconded by Mrs. Timmons to approve the minutes from the July 13, 2009 regular meeting.

Roll Call: All Ayes, One Absent  
Motion carried.

Motion made by Mr. Honkala, seconded by Mr. Koster to approve the minutes from the August 10, 2009 regular meeting.

Roll Call: All Ayes, One Absent  
Motion carried.

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## **Treasurer's Report:**

### **Expenditures and Interest Earned:**

Motion made by Mr. Koster, seconded by Mrs. Timmons to approve the expenditures in the amount of \$ 1,436,366.87 for the month of August and any necessary for September, along with month end reports as available, including amended certificate. The treasurer earned \$950.94 in interest for August investments. The total fiscal year-to-date earnings are \$4,331.79.

Roll Call: All Ayes, One Absent  
Motion carried.

### **Participation Agreement:**

Motion made by Mrs. Timmons, seconded by Mr. Miller to agree to participate in the School Pool Electric Program with First Energy Solutions as the electric supplier at a fixed rate cost of 5.0 cents per kWh.

Roll Call: All Ayes, One Absent  
Motion carried.

Motion made by Mr. Miller, seconded by Mr. Honkala to enroll in the Ohio Association of School Board's Officials 2010 Worker's Compensation Group Rating Program.

Roll Call: All Ayes, One Absent  
Motion carried.

### **Approve Modifications:**

### **Transfers:**

Motion made by Mr. Koster, seconded by Mr. Miller to approve the following cash transfer and appropriation:

To: 006 Cafeteria Fund	\$100,000.00
From 001 General Fund	(\$100,000.00)

Roll Call: All Ayes, One Absent  
Motion carried.

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Motion made by Mr. Koster, seconded by Mrs. Timmons to approve the following change order for the Burton Elementary gymnasium project:

- Lakeland Management System, Inc.                      \$7,279.00

Roll Call:

Ayes: Mr. Koster, Mrs. Timmons, Mr. Honkala    Abstain: Mr. Miller

Motion carried.

## **Permanent Appropriations**

Motion made by Mr. Koster, seconded by Mrs. Timmons to approve the following permanent appropriations:

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	Fund #	Fund Name	Amount
General Fund	001	General	<u>\$ 11,700,000.00</u>
Special Revenue	018	Principal's Fund	16,000.00
	019	MHJ Community Cleaners	1,000.00
	300	Athletic Department	70,000.00
	432	EMIS	5,000.00
	451	Data Communications	6,000.00
	452	School Net	-
	459	Ohio Reads	-
	464	School Improvement Model	-
	499	Gifted Identification Funds	-
	516	Title VI B	327,016.04
	532	State Stabilization Fund	94,827.39
	533	Title IID Technology	1,375.51
	572	Title I	196,933.39
	573	Title V Innovative	-
	584	Title IV Drug Free	3,385.76
	590	Title IIA Improve. Qual	46,204.89
	599	Title IID Technology	-
Subtotal			<u>767,742.98</u>
Capital Projects	003	Permanent Improvement	350,000.00
	450	School Net	-
Subtotal			<u>350,000.00</u>
Enterprise Funds	006	Food Service	292,367.21
	009	Uniform School Supplies	26,000.00
Subtotal			<u>318,367.21</u>
Internal Service Funds	014	Rotary Fund	10,000.00
	024	Dental/Prescription Fund	400,000.00
Subtotal			<u>410,000.00</u>
Fiduciary Funds	022	Agency Funds	1,000.00
	200	Student Activities	60,000.00
Subtotal			<u>61,000.00</u>
Grand Total			<u>\$ 13,607,110.19</u>

Roll Call: All Ayes, One Absent  
Motion carried.

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## **New Fund and Appropriations modifications:**

Motion made by Mr. Honkala, seconded by Mr. Koster to approve the following appropriation modifications:

### Add the following Fund:

551	Title II Limited English Proficient	Appropriation: \$ 579.00
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Roll Call: All Ayes, One Absent  
Motion carried

## **VOCATIONAL REPORT:**

Mr. Miller reported that all classes at Auburn Career Center and full. The latest home was sold and the are beginning bids on the excavation for the new home. They hope to build one home per year. He reported that the new Superintendent has done some re-alignment to the administration and that all programs are running well.

## **COMMITTEE REPORTS**

Mr. DeLong reported that the opening of Burton Elementary went very smoothly. The gym is close to being finished with the painting beginning this week and the floor will be laid. Landscaping is yet to be completed. Schedule for completion is contingent upon the floors completion.

## **SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:**

Dr. Gina Symsek gave a presentation on The District Report Card

## **Personnel**

### **Certified:**

Motion made by Mr. Miller, seconded by Mr. Honkala to approve a one year Limited Contract to Jillian O'Reilly for the position of high school science teacher for the 2009/2010 school year.

Roll Call: All Ayes, One Absent  
Motion carried

Motion made by Mrs. Timmons, seconded by Mr. Koster to approve the following teachers for home instructors for the 2009-2010 school year:

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- Tamara Beitzel-Rowe
- Susan Rice
- Debbrah Zenz

Roll Call: All Ayes, One Absent  
Motion carried

Motion made by Mr. Honkala, seconded by Mrs. Timmons to approve the following supplemental contracts for the 2009/2010 school year, with salary per negotiated agreement:

- |                    |                              |
|--------------------|------------------------------|
| • Jackie Arnold    | Mentor                       |
| • Gina Kriz        | Mentor                       |
| • Carey Maske      | Mentor                       |
| • Michelle Peters  | Mentor                       |
| • Cheryl Rubino    | Mentor                       |
| • Linda Stanley    | Mentor                       |
| • John Savage      | French Honor Society Advisor |
| • John Savage      | AFS Advisor                  |
| • Jillian O'Reilly | Junior High Student Council  |

Roll Call: All Ayes, One Absent  
Motion carried

Motion made by Mr. Honkala, seconded by Mr. Miller to approve a one year Limited Contract, effective September 15, 2009, to Ruth Moore for intervention specialist for the 2009/2010 school year.

Roll Call: All Ayes, One Absent  
Motion carried

**Classified:**

Motion made by Mr. Miller, seconded by Mrs. Timmons to approve a one year Limited Contract to Tammy Wendl for the position of custodian, effective October 1, 2009.

Roll Call: All Ayes, One Absent  
Motion carried

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Motion made by Mrs. Timmons, seconded by Mr. Honkala to approve the following substitutes for the 2009/2010 school year:

- Debra Waxler                      Transportation Assistant
- Glade Harrison                    Custodian/Maintenance/Kitchen

Roll Call: All Ayes, One Absent  
Motion carried

Motion made by Mr. Koster, seconded by Mrs. Timmons to approve the following employees to administer medication – Board Policy (#5331 [c] requires that the Board of Education assign to specific employees the responsibility of storage and administration of medication following in-service by and under the supervision of the school nurse – for the 2009/2010 school year:

Berkshire High School: Doug DeLong, Steve Reedy, Jennifer Sabol, Maryalice Horton, Nancy Sherbondy, Melissa Malkus, Tamara Beitzel-Rowe and Judy Lester.

Burton Campus: Doug DeLong, Cindy Ducca, Jennifer Ambrose, Garnet Brown, Ammie Evers, Melissa Malkus, Mandy Burzanko, Gina Kriz, Mary Jo Maxwell, Lisa Starr, Amy Vinecourt, Cheryl Rubino, Amy Burzanko, Roxie Musacchio, Michelle Peters and Tanya Klingman

Transportation Personnel: All have been trained for emergency administration of the medication Diastat.

Roll Call: All Ayes, One Absent  
Motion carried

## **New Business:**

Motion made by Mr. Honkala, seconded by Mr. Miller to approve the superintendent to participate in LEADERSHIP GEAUGA COUNTY.

Roll Call: All Ayes, One Absent  
Motion carried

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Motion made by Mr. Koster, seconded by Mrs. Timmons to approve the third reading of the following Board policies prepared by the NEOLA policy service:

3430.01	4430.01	5136	7440	7440.01	7540.22
7540.05	8330	8462			

Roll Call: All Ayes, One Absent  
Motion carried

Motion made by Mrs. Timmons, seconded by Mr. Miller to approve Release of Transportation for state reimbursement purposes from Berkshire Schools to the Cardinal schools for two students.

Roll Call: All Ayes, One Absent  
Motion carried

Motion made by Mr. Honkala, seconded by Mrs. Timmons to approve Release of Transportation for state reimbursement purposes to Berkshire Schools from the following schools:

- Newbury Schools                      One Student
- Chardon Schools                      One Student

Roll Call: All Ayes, One Absent  
Motion carried

Motion made by Mr. Koster, seconded by Mrs. Timmons Resolution approving a Cooperative Special Education Agreement between the Geauga County Educational Service Center and Berkshire Schools for the 2009-2010 school year.

Roll Call: All Ayes, One Absent  
Motion carried

Motion made by Mr. Honkala, seconded by Mrs. Timmons to approve the following Courses of Study:

- Math
- Science
- Social Studies

Roll Call: All Ayes, One Absent  
Motion carried



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Motion made by Mr. Honkala, seconded by Mr. Miller to approve Darlene Canton to be a chaperone for the October 23<sup>rd</sup> history field trip to the Maltz Museum.

Roll Call: All Ayes, One Absent  
Motion carried

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **OPEN PUBLIC PARTICIPATION**

Mrs. Stone asked the Board if the Board members are part of the current negotiations and how did they think the process has worked so far. Mrs. Timmons said not directly however all the Board members are kept up to date with the progress. She stated that she was comfortable with the direction thus far. Mr. Koster stated that he has gotten feedback and comments from the team and that he was hoping for legal council attendance this evening.

Mr. Tim Reilly asked if the Board had any obligation to talk about the issues. Mr. DeLong responded that the team has had two sessions on one issue. The Board is kept up to date on progress.

Mrs Marge Knicky stated that she is not a union member and asked the union members present if they felt their communication was being communicated. Mr. Dan Istchner stated that the question could not be answered at this time but would like to see the Board at the table.

Mr. Miller stated that he was pleased to see a united group at the meeting.

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**ADJOURNMENT:**

Moved by Mr. Miller, seconded by Mr. Honkala to adjourn at 6:40 p.m.

Roll Call: All Ayes, One Absent

Motion carried

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Mrs. Val; Timmons,                      President

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Mrs. Beth McCaffrey    Interim Treasurer