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# RECORD OF PROCEEDINGS

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**MINUTES OF SEPTEMBER 10, 2012 6:00 P.M.  
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING  
BERKSHIRE BOARD OFFICE**

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\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

*In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1*



## PLEDGE OF ALLEGIANCE

**Roll Call:** Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi, Ms. Timmons

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the current agenda and the minutes from August 13, 2012 board meeting.

Roll Call: All Ayes

Motion Carried.

## **Treasurer's Report:**

### **Expenditures and Interest Earned:**

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **August, 2012** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

### **Cash Advances:**

Motion by Mr. Honkala seconded by Ms. Timmons to approve the following cash advances from the General Fund. All funds will be repaid by June 30, 2013.

Uniform Supply Fund	\$ 15,000.00
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Roll Call: All Ayes

Motion Carried.

### **Bus Purchase**

Motion made by Mr. Manfredi, seconded by Mr. Koster to declare an urgent necessity to purchase two buses per *ORC 3313.46*.

Roll Call: All Ayes

Motion Carried.

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Motion made by Mr. Koster, seconded by Ms. Timmons to approve the lease for two buses at 3.14% for five years.

Roll Call: All Ayes  
Motion Carried.

## **Audit Committee**

Motion made by Mr. Miller, seconded by Mr. Honkala to add Mr. Mark Rhoades to the Audit Committee.

Roll Call: All Ayes  
Motion Carried.

## **Permanent Appropriations**

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the following appropriations:

<u>General Fund</u>	11,330,436.00
<u>Special Revenue Funds:</u>	
Principals Fund	26,500.00
Athletics	75,000.00
EMIS	4,000.00
One Net	3,600.00
Title VIB IDEA Part B	198,124.73
Title I	278,975.17
Title IIA – Improving Teacher Quality	41,052.67
Termination Fund	114,174.60
<u>Capital Projects Fund:</u>	
Permanent Improvement	376,981.00
<u>Enterprise Funds:</u>	
Food Service	282,982.00
Uniform School Supplies	45,500.00
<u>Internal Service Funds</u>	
Rotary	11,500.00
Elementary Fund	2,500.00
Self Insurance Fund	385,000.00
<u>Fiduciary Fund:</u>	
Student Activities Fund	70,000.00
<b>Total Permanent Appropriations</b>	<b><u><u>13,246,326.17</u></u></b>

Roll Call: All Ayes  
Motion Carried.



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Motion made by Mr. Miller, seconded by Mr. Honkala to approve Amanda Ray as the after school elementary tutor, \$15.00 per hour funded through Title I CCIP.

Roll Call: All Ayes  
Motion Carried.

## **Classified:**

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the following supplemental positions.

- Kelsey Kimmel                      Volleyball Coach – 8<sup>th</sup> Grade

Roll Call: All Ayes  
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Honkala to approve Cindy Osborne for the position of substitute for classroom assistant, aide, or janitor.

Roll Call: All Ayes  
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to approve Robert Searles as a volunteer for the girls' soccer team.

Roll Call: All Ayes  
Motion Carried.

## **Business:**

Motion made by Mr. Miller, seconded by Ms. Timmons to approve a revised job description for the position of School Bus Aide.

Roll Call: All Ayes  
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the following **for transportation purposes only** for the 2012/2013 school year:

- Release of Berkshire Local School students to Cardinal Schools
- Release of Berkshire Local School students to Chardon Schools-AM Only

Roll Call: All Ayes

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Motion Carried.

Motion made by Mr. Miller, seconded by Ms. Timmons to approve Berkshire Computer Network Acceptable Use Policy for students and staff.

Roll Call: All Ayes

Motion Carried.

## **Old Business**

None

## **New Business**

Mr. Matt Galemme from the Geauga ESC spoke to the Board about HB 316 and shared services.

## **Open Public Participation**

None

## **Adjournment**

Motion made by Mr. Manfredi, seconded by Ms. Timmons, to adjourn the meeting.

Roll Call: All Ayes

Motion Carried.

Meeting Adjourned at 7:20 p.m.

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Mr. Timothy Honkala      President

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Mrs. Beth McCaffrey      Recorder of Proceedings