
RECORD OF PROCEEDINGS

**MINUTES OF SEPTEMBER 12, 2011 6:00 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR MEETING
BERKSHIRE BOARD OFFICE**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE



Roll Call: Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi
Mrs. Timmons, absent

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the current agenda and the minutes from September 12, 2011 board meeting.

Roll Call: Four ayes, one absent.
Motion Carried.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **September, 2011** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Advance Repayment:

Motion by Mr. Honkala, seconded by Mr. Manfredi to approve a \$20,000 cash advance repayment from the Athletics Fund to the General Fund

Roll Call: Four ayes, one absent.
Motion Carried.

Donation:

Motion by Mr. Koster, seconded by Mr. Honkala to accept the following donations:

\$500 Darleane and Gerald Canton to be used to defray any financial obligations for any Berkshire Student in need during the 2011/2012 school year

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\$400	Hiscox Insurance Agency to Athletics for the Fall Sports Sponsorship
\$250	Walmart Foundation to be used by the Burton Elementary Music Program
\$133.17	Target Take Charge of Education Program to be placed into the Principals Fund
\$25	Cheri Goggin to the Environmental Grant, these are the proceeds Cheri received for Secondary Conservation Teacher of the Year.

Roll Call: Four ayes, one absent.
Motion Carried.

Substitute Contract:

Motion by Mr. Miller, seconded by Mr. Manfredi to approve the Substitute Teachers Contract for the 2011/2012 School Year.

Roll Call: Four ayes, one absent.
Motion Carried.

Contract:

Motion by Mr. Miller, seconded by Mr. Honkala to allow the Treasurer to enter into an agreement with GovDeals, an online auction company, to dispose of excess fixed assets within the District.

Roll Call: Four ayes, one absent.
Motion Carried.

Five Year Forecast

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the five year forecast as submitted which is due to the Ohio Department of Education October 31st.

Roll Call: Mr. Miller -aye, Mr. Manfredi - aye, Mr. Koster - aye, Mr. Honkala – aye,
Mrs. Timmons - absent

Superintendent's Report:

Certified:

Motion made by Mr. Miller, seconded by Mr. Honkala to approve the following certified positions for 2011-2012 school year:

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- Chris Kostiha Student Council Advisor-Burton Elem. (Supplemental)
- Debbie Zenz Homebound Tutor
- Amy Hochschild Homebound Tutor

Roll Call: Four ayes, one absent.

Motion Carried.

Motion made by Mr. Honkala , seconded by Mr. Koster to approve Level changes for the following, retro to the beginning of the 2011/2012 school year, per negotiated contract.

- Beth Duricky Level III to Level IV
- Nichole Hess Level I to Level II
- Carey Maske Level V to Level VI
- Monica Stouffer Level III to Level IV
- Susan Rice Level V to Level VI
- Melinda Rice Level IV to Level V
- Mary Jo Paul Level II to Level III

Roll Call: Four ayes, one absent.

Motion Carried.

Classified:

Motion made by Mr. Manfredi, seconded by Mr. Koster to accept the following resignations:

- Heather Valvoda, custodian, effective September 8, 2011
- Laura Straneiro, Track Coach
- Bryan Straneiro, Track Coach

Roll Call: Four ayes, one absent.

Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to approve the following classified substitutes:

- Susan Brigham Aide, Secretary, Cook
- Carol Hietanen Bus Driver
- William Camp Custodian
- Veronica Kovacic Custodian
- Terry Bonds Custodian

Roll Call: Four ayes, one absent.

Motion Carried.

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Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the following supplemental contract for the 2011/2012 school year:

- Patrick Chapman Boys' Basketball Coach-8th Grade

Roll Call: Four ayes, one absent.

Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the following Geauga Job and Family Services' classroom volunteers for the 2011-2012 school year:

- William Shulze
- Nicholas Klochak
- Donna Klochak
- Terry L. Sedivy
- Mary Smith
- Betty Gingerich
- Donald R. Smith

Roll Call: Four ayes, one absent.

Motion Carried.

Business:

Motion made by Mr. Miller, seconded by Mr. Koster to approve an extended field trip for the JV and Varsity cheerleaders, list attached, to the 2011 Pitt Football Cheerleader Day, November 5, 2011:

Roll Call: Four ayes, one absent.

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the Funding Agreement for the 2011-2012 school year between the Geauga County Board of Developmental Disabilities (GCBDD) and the Berkshire School District.

Roll Call: Four ayes, one absent.

Motion Carried.

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Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the Second Reading of the following NEOLA policies/guideline:

New:

6530

Revised:

5330 8210

Roll Call: Four ayes, one absent.

Motion Carried.

The Berkshire Board of Education would like to recognize Amanda Ray as the Burton Elementary Employee of the Month.

The Berkshire Board of Education would like to congratulate Cheri Goggin who was chosen as the 2010- 2011 Geauga SWCD Secondary Conservation Teacher of the Year. Chris Kosthia, 2010-2011 Geauga SWCD Elementary Conservation Teacher of the Year.

Old Business

None

New Business

Mr. DeLong informed the Board that the Compass test will be administered to Juniors and some Seniors on October 17th. Mr. DeLong also spoke about meetings with professors from Lakeland Community College and Berkshire's English Department regarding what we can do to help prepare students for their Freshman year of college.

Open Public Participation

Mark Rhodes questioned why we need a Police Officer in the School. Mr. DeLong explained that it was in the capacity of a community relations officer not under the capacity of law enforcement.

Mr. Snyder commended the school on their collaboration with Lakeland Community College.

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Adjournment

Motion made by Mr. Koster, seconded by Mr. Manfredi, to adjourn the meeting.

Roll Call: Four ayes, one absent.

Motion Carried

Meeting Adjourned at 6:40 p.m.

Mr. Roger Miller President

Mrs. Beth McCaffrey Recorder of Proceedings