
RECORD OF PROCEEDINGS

**MINUTES OF NOVEMBER 16, 2015 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OF EDUCATION**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Koster, Mr. Manfredi, Mr. Honkala, Mrs. Brown, Mr. Imhof-present

Motion made by Mrs. Brown, seconded by Mr. Honkala to approve the current agenda and the minutes from October 12, 2015, regular board meeting and the minutes from October 24, 2015, special board meeting.

Roll Call: All Ayes

Motion Carried.

Recognition of Rachel Strong, Geauga News

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **October, 2015** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Appropriation Changes

Motion made by Mr. Manfredi, seconded by Mr. Imhof to approve the following appropriation modifications:

Fund 018	Princ. Fund	+ 15,000.00
Fund 019	Misc. Grants	+ 2,067.00
Fund 572	Title I	+ 2,941.79
Fund 590	Title IIA	+ 9,259.79
Fund 003	Perm. Improvement	+ 95,000.00
Fund 022	OHSAA Tournament	+ 1,450.00

Roll Call: All Ayes

Motion Carried.

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Then and Now Encumbrance

Motion made by Mr. Honkala, seconded by Mr. Koster to approve the following Then and Now Encumbrances:

Smart Solution Technologies (Ledgemont Carryover)	2,209.00
Walsworth (Ledgemont Carryover)	2,097.41

Roll Call: All Ayes

Motion Carried.

Contract:

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the Treasurer to utilize the services of Arbitrator to process payments and 1099 reporting for athletic officials.

Roll Call: All Ayes

Motion Carried.

Committee Reports

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Personnel

Certified:

Motion made by Mrs. Brown, seconded by Mr. Imhof to approve a Memorandum of Understanding between the Berkshire Local School Board and the Berkshire Education Association to add the Masters +45 and PHD Columns to the salary schedule.

Roll Call: Mr. Imhof-aye, Mr. Manfredi-aye, Mr. Koster-aye Mrs. Brown-aye, Mr. Honkala-aye

4 Ayes, 1 Nay

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve salary step increases to the following staff. All requirements have been met.

- Janet Duns from Level VI, Step 24 to Level VII, Step 24
- Tamara Beitzel-Rowe from Level VI, Step 9 to Level VII, Step 9

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Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Imhof to approve a salary step correction for Jennifer Catanese from Level VI, Step 9 to Level V, Step 9 due to a clerical error.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mrs. Brown to approve the following before school tutors, at one hour per day at \$15 per hour, for the 2015/2016 school year at Ledgesmont Elementary:

- Lori McBurnie
- Pam Nguyen
- Becky Weema
- Cathy Zembower

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Imhof to approve the following supplemental contracts for the 2015/2016 school year:

- | | |
|-------------------|------------------------------------|
| • Jamie Bower | BLCC & IAT (Fourth) – 90% Share |
| • Jennifer Chase | BLCC & IAT (First) – 90% Share |
| • Janet Duns | BLCC & IAT (Sixth) – 90% Share |
| • Karen Kirby | BLCC & IAT (Title) – 90% Share |
| • Tanya Klingman | BLCC & IAT (Third) – 90% Share |
| • Laurie Lamb | BLCC & IAT (Specials) – 90% Share |
| • MaryJo Maxwell | BLCC & IAT (Kgn.) – 90% Share |
| • Roxie Musacchio | BLCC & IAT (Fifth) – 90% Share |
| • Sara O’Connor | BLCC & IAT (Spec. Ed.) – 90% Share |
| • Janet Sherman | BLCC & IAT (Second) – 90% Share |
| • Sara O’Connor | Mentor (M. Burnett) |
| • Brian Hiscox | Freshman Boys Basketball Coach |
| • Dave List | Assistant Basketball Coach |

Roll Call: All Ayes
Motion Carried.

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Motion made by Mr. Koster, seconded by Mr. Honkala to approve Thad Youngen as a volunteer wrestling coach.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve Marla Whitney as the Summer Kindergarten Readiness Camp teacher at a rate of \$100 per day including mileage from her home to Burton for 10 days in August 2015.

Roll Call: All Ayes
Motion Carried.

Classified:

Motion made by Mr. Manfredi, seconded by Mr. Borwn to approve the following supplemental contracts for the 2015/2016 school year:

- | | |
|-------------------|---------------------------------------|
| • Patrick Chapman | Boys Assistant Basketball Coach – 75% |
| • Tim Ludlow | Boys Assistant Basketball Coach – 25% |
| • Kim Freiling | Jr. High Winter Cheer Advisor |
| • Kim Freiling | Winter Cheer Advisor – 50% |
| • Pam Pfiester | Winter Cheer Advisor – 50% |
| • David Malkus | Wrestling Coach – Assistant |
| • Jesse DeWeese | Wrestling Coach - Assistant |
| • Kristen Csontos | Girls Assistant Basketball Coach |

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mrs. Brown to the following volunteers:

- | | |
|------------------|--|
| • James Burzanko | 8 th Grade Girls Basketball |
| • Jessica Ronyak | Girls Basketball |
| • Anne Layne | Band |
| • Don Schutz | Gymnastics |

Roll Call: All Ayes
Motion Carried.

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Motion made by Mr. Imhof, seconded by Mr. Manfredi to approve the following as substitutes for the Latchkey Program at \$8.10 per hour:

- Cheryl Chapman
- Julie Sollars.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to accept the following resignations:

- Carolyn Huff, Playground Aide, effective October 9, 2015
- Sue Derrow, Crossing Guard, effective October 29, 2015

Roll Call: All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Koster to approve a one-year limited contract for Christina Hoskin as a Playground Aide for the 2015/2016 school year. Salary and benefits per negotiated agreement.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to accept the retirement of Connie Hietanen, Bus Driver, effective December 31, 2015.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve Jackie Kleve as a classified substitute for the district.

Roll Call: All Ayes
Motion Carried.

Business:

Resolution Authorizing Settlement Agreement:

WHEREAS, the Board of Education recognizes that it is the best interests of the District to enter into a settlement agreement regarding a pending Due Process complaint filed by a District parent on behalf of his child; and

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WHEREAS, the Parent has agreed to dismiss with prejudice the Due Process complaint, Case No. SE 3172-2015, which is pending with the Ohio Department of Education Office of Exceptional Children; and

WHEREAS, the Board of Education has reviewed the proposed settlement agreement, which is attached hereto as Exhibit "A" (sealed), and approves of the terms of the agreement; and

WHEREAS, the settlement agreement involves a student in the District and must be maintained as confidential under both state and federal law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education authorizes the Superintendent and Director of Gifted & Special Education to execute the settlement agreement and take, along with the Treasurer, any and all action necessary to implement the terms of the agreement.

Roll Call: Mr. Imhof -aye, Mr. Manfredi-aye, Mr. Koster-aye, Mrs. Brown-aye, Mr. Honkala-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Imhof to approve the Transportation Employee Handbook.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve five (5) families from St. Mary's in Chardon and two (2) families from Hershey Montessori in Huntsburg to receive payment in lieu of transportation for the 2015/2016 school year.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mrs. Brown to approve an Agreement for Admission of Tuition for three students with the Educational Service Center of Cuyahoga County.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to accept the donation of 24 mini Ipads for the kindergarten classes at Burton Elementary from Mr. and Mrs. Kibler.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Imhof to approve the Third and Final Reading for the following NEOLA Policies New/Revisions/Deletions:

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1630.01	2260.02	2461	3113
3430.01	4113	4430.01	5517.02
7510	8420	8452	8500
9211			

Roll Call: All Ayes
Motion Carried.

Old Business

Mr. Koster received an email regarding the Berkshire Planning Committee. The group is meeting on December 3 at the Burton Town Hall.

New Business

Mr. DeLong reported last Wednesday was senior career day sponsored by Geauga Growth Partnership. Newbury seniors also attended.

Dr. Jarrod Tudor at Kent Geauga wrote a grant and was awarded \$29,364 to be used on shared services with the possible Kent consolidation. This money will be used to help pay for legal advice and the surveys that were sent out.

Mr. Manfredi mentioned a busing issue at Ledgemont Elementary School and asked Suzanne (transportation supervisor) and Sandy Smith (principal) to talk/work it out.

Mr. Koster expressed concern for taking the bus fence down at Ledgemont Elementary. He is worried about vandalism.

Open Public Participation

Erig Higgs asked who the gymnastic coach was for. Mr. DeLong answered by saying it was a high school student.

It was also asked if the crossing guard position will be replaced. Mr. Koster answered by saying that someone has already been hired and there will still be a crossing guard.

Executive Session:

None

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Adjournment

Motion made by Mr. Honkala, seconded by Mr. Imhof, to adjourn the meeting at 6:25 p.m.

Roll Call: All Ayes

Motion Carried.

Mr. Jim Koster President

Mrs. Beth McCaffrey Recorder of Proceedings