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# RECORD OF PROCEEDINGS

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*MINUTES OF August 9, 2010, 6:00 pm  
BERKSHIRE BOARD OF EDUCATION*

*REGULAR MEETING  
BOARD OF EDUCATION OFFICES*

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\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

## REGULAR MEETING CALL TO ORDER



## PLEDGE OF ALLEGIANCE

**Roll Call:** Present: Mr. Koster, Mr. Honkala, Mr. Miller, Mr. Manfredi  
Mrs. Timmons - Absent

### **Approval of Agenda and Minutes**

Motion made by Mr. Miller, seconded by Mr. Koster to approve current agenda and the minutes from July 12, 2010 regular meeting.

Roll Call: All Ayes, One Absent  
Motion carried.

### **Treasurer's Report:**

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **July, 2010** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*

### **Approve Invoice:**

Motion made by Mr. Manfredi seconded by Mr. Honkala to approve the following Then and Now invoices. Appropriations were in place at the time of the expenditure however an encumbrance was not.

West Geauga	Special Ed Costs	\$18,022.23
Geauga County ESC	Parent Mentor Costs	\$ 3,914.50

Roll Call: All Ayes, One Absent  
Motion Carried

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## **Vocational Reports**

Mr. Miller reported that the home construction class at Auburn Career Center will be building a home this school year.

## **Committee Reports**

Mr. DeLong reported that the permanent improvement projects are all completed except for the bleachers and padding at the new Burton Elementary gym. The health insurance committee consisting of teachers, administrators and board members will be meeting on a monthly basis again this year. Mike Barrett from Barrett Benefits informed the Board at their August 7 workshop that the health insurance rates for this school year did not have as big of an increase as the previous year.

## **Superintendent's Report and Recommendations:**

### **Personnel**

A. Certified:

Motion made by Mr. Honkala, seconded by Mr. Miller to approve a One Year Contract to Melinda Rice, for the position of High School Math teacher, at the level of Masters, Step 0, with benefits per negotiated Agreement.

Roll Call: All Ayes, One Absent  
Motion Carried

Motion made by Mr. Miller, seconded by Mr. Koster to approve Gina Kriz, elementary teacher, to be moved from Level IV, Step 13, to Level V, Step 13, effective for the 2010/2011 Contract. Mrs. Kriz has completed all the necessary requirements.

Roll Call: All Ayes, One Absent  
Motion Carried

Motion made by Mr. Honkala, seconded by Mr. Miller to approve Aimee Green as the Permanent Substitute for the 2010/2011 school year, at a rate of \$90.00 per day, with no benefits.

Roll Call: All Ayes, One Absent  
Motion Carried

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Motion made by Mr. Koster, seconded by Mr. Miller to approve Jamie Bowers for the position of Tutor for the 2010/2011 school year, with no benefits, to be paid from Stimulus funds.

Roll Call: All Ayes, One Absent  
Motion Carried

Motion made by Mr. Miller, seconded by Mr. Koster to approve 15 extended days to Robin Olds, Athletic Director, for the 2010/2011 school year.

Roll Call: All Ayes, One Absent  
Motion Carried

Motion made by Mr. Honkala, seconded by Mr. Miller to accept the resignation of Dan Berman, Assistant Band Director, for the 2010/2011 school year.

Roll Call: All Ayes, One Absent  
Motion Carried

## B. Classified

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve a one year Limited Contract to Karen Holschuh for the position of Breakfast Cook, 3 hours per day, Step 1, \$9.92 per hour, with no benefits.

Roll Call: All Ayes, One Absent  
Motion Carried

Motion made by Mr. Honkala, seconded by Mr. Miller to approve a Supplemental Contract to Karen Holschuh for \$2,942.72 for Substitute Caller for the 2010/2011 school year.

Roll Call: All Ayes, One Absent  
Motion Carried

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve Bill Dudinsky as Soccer volunteer assistant, for the 2010/2011 school year.

Roll Call: All Ayes, One Absent  
Motion Carried

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Motion made by Mr. Manfredi, seconded by Mr. Koster to approve contracted services to Brian Moore for Elementary Instrumental Music Instruction for FY 2010/2011, with a rate of \$20.00 per hour, 5 days per week, 1 ¼ hours per day.

Roll Call: All Ayes, One Absent  
Motion Carried

## C. Business

Motion made by Mr. Honkala, seconded by Mr. Miller to approve a No-Cost Agreement with WVIZ/PBS for participation in State Supported Television Service 2010/2011.

Roll Call: All Ayes, One Absent  
Motion Carried

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the 2010/2011 school transportation routes.

Roll Call: All Ayes, One Absent  
Motion Carried

Motion made by Mr. Miller, seconded by Mr. Koster to approve the Pupil Handbook for Burton Elementary for the 2010/2011 school year.

Roll Call: All Ayes, One Absent  
Motion Carried

## **Old Business**

None

## **New Business**

On evening of September 21<sup>st</sup>, the BCPA would like to hold a dinner meeting at Welshfield Inn with Mr. John Epprecht as the featured speaker. The purpose is to summarize the BPCA's past activities and to give a status report on the Geauga Growth Partnership. Also invited will be the township trustees, village council and the Berkshire Board of Education. Follow-up information will be forthcoming.

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## **Open Public Participation**

None

## **Adjournment**

Motion made by Mr. Koster, seconded by Mr. Honkala to adjourn at 6:30 p.m.

Roll Call: All Ayes, One Absent

Motion Carried

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Mr. James Koster,                                  President

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Mrs. Beth McCaffrey                              Treasurer