
RECORD OF PROCEEDINGS

**MINUTES OF APRIL 16, 2012 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR MEETING
BERKSHIRE BOARD OFFICE**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

CALL TO ORDER

PLEDGE OF ALLEGIANCE



Roll Call: Mr. Miller, Mr. Honkala, Mr. Manfredi, Mr. Koster - Present
Ms. Timmons, Mr. Honkala - Absent

Motion made by Mr. Miller, seconded by Mr. Koster to approve the current agenda and the minutes from April 16, 2012 regular board meeting.

Roll Call: All Ayes
Two Absent
Motion Carried

Clerical Error to Minutes

Motion made by Mr. Koster, seconded by Mr. Manfredi to correct the minutes from August 8, 2011 regarding approval of the one year agreement between the classified staff and the Berkshire Board of Education by adding "...should the forecast allow a 2nd year certification by the May forecast a 2nd year will be certified."

Roll Call: All Ayes
Two Absent
Motion Carried

Ms. Timmons arrived for the meeting.

Presentation: Recognition of Ericka Roy

WHEREAS, the outstanding performance of Ericka Roy throughout her years in the Berkshire Local Schools reflects her tremendous ability, motivation, and persistence; and

WHEREAS, her exceptional ability and skill have proven to meet a high standard and equally high expectations; and

WHEREAS, Ericka Roy has brought honor by her achievement to herself, but also to our entire school system; and

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WHEREAS, it is most befitting that the accomplishments of Ericka Roy be properly recognized, and congratulations be conveyed to Ericka Roy; and

NOW, THEREFORE, BE IT RESOLVED by the Berkshire Local School District Board of Education that our congratulations be expressed on behalf of the Berkshire community for her hard work, outstanding achievement, and commitment to education.

As members of the Berkshire Board of Education, in witness of our congratulations and best wishes for future success,

We hereby affix our signature on this 14th day of May, Two Thousand and Twelve.

Treasurer's Report:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **April, 2012** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*

Appropriation Modifications

Motion made by Mr. Manfredi, seconded by Ms. Timmons to approve the following appropriation modifications:

018	Principals Fund	+ 10,500.00	19,000.00
019	Grant Funds	+ 1,025.00	6,325.00
533	Technology Grant	+ 1,087.47	1,801.47
572	Title I	+ 5,990.93	300,476.36
590	Title II	+ 46.79	48,845.49

Roll Call: All Ayes

One Absent

Motion Carried

Cash Transfers & Advance Returns

Motion made by Mr. Koster, seconded by Mr. Manfredi to approve the following cash transfers and advance returns:

- 6,540.00 Cash Transfer to Uniform Supplies – Fund 009
- 4,000.00 Cash Transfer to Athletics – Fund 300

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- 15,000.00 Advance Return from Uniform Supplies 009 to General

Roll Call: All Ayes
One Absent
Motion Carried

Band Fee

Motion made by Mr. Miller, seconded by Ms. Timmons to approve a \$150 band fee for the 2011/2012 school year.

Roll Call: All Ayes
One Absent
Motion Carried

Five Year Forecast

Motion made by Ms. Timmons, seconded by Mr. Manfredi, to approve the five year forecast as submitted which is due to the Ohio Department of Education May 31, 2012.

Roll Call: All Ayes
One Absent
Motion Carried

Vocational Report

Mr. Miller reported that the building upgrades are in process. Auburn is considering classes in truck driving and commercial driver's licensure.

Committee Reports

All committees have concluded for the school year.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Presentation: Honoring Retirees: Ellen Edeburn, Daniel Itschner, and Mary Martin

Personnel:

Motion made by Mr. Manfredi, seconded by Ms. Timmons, to approve a stipend of \$1000.00 to Amanda Randles to perform the duties of the Athletic Director for the remainder of the 2011/2012 school year.

Roll Call: All Ayes
One Absent
Motion Carried

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Certified:

Motion made by Ms. Timmons, seconded by Mr. Miller to accept the retirement of the following employees, effective July 1, 2012:

- Dan Itschner
- Mary Martin

Roll Call: All Ayes
One Absent
Motion Carried

Motion made by Mr. Miller, seconded by Ms. Timmons to approve a One Year Limited Contract to Hannah Bomback for the position of Social Studies Teacher, effective with the 2012/2013 school year, Level I, Step I, with benefits per negotiated contract.

Roll Call: All Ayes
One Absent
Motion Carried

Classified:

Motion made by Mr. Koster, seconded by Mr. Miller, to approve the implementation of a reduction in force (RIF) for the following Special Education Assistants due to change in student needs:

- Karyn Petersen – effective May 15, 2012
- Cindy Osborne – effective for 2012/2013 school year.

Roll Call: All Ayes
One Absent
Motion Carried

Motion made by Mr. Manfredi, seconded by Mr. Miller to accept the resignation of Steve Hare, Athletic Director, effective April 16, 2012.

Roll Call: All Ayes
One Absent
Motion Carried

Motion made by Ms. Timmons, seconded by Mr. Manfredi to approve Suzanne Steinhoff for the position of Transportation Manager, 6.5 hours per day, 220 days per year, for a salary of \$34,293.00.

Roll Call: All Ayes
One Absent
Motion Carried

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Motion made by Mr. Miller, seconded by Mr. Koster to approve the following Contracts effective for the 2012-2013 school year:

- John Cocco, Bus Driver Two Year Contract
- Terry Bonds, Custodian Two Year Contract
- Tammy Wendl, Custodian Continuing Contract
- Jaime Berman, Accts. Payable Continuing Contract
- James Badanjek, Maintenance Supervisor Continuing Contract

Roll Call: All Ayes
One Absent
Motion Carried

Motion made by Mr. Miller, seconded by Mr. Koster to approve the following supplemental Contracts for the 2012-2013 school year:

- Mike Garling Head Custodian – HS - \$1,300.00
- Karen Holschuh Scheduling Clerk - \$2,943.00
- Oliver Smith Head Custodian – BE \$ 650.00
- Jen Harrison Cafeteria Manager \$9,060.00

Roll Call: All Ayes
One Absent
Motion Carried

Business:

Motion made by Mr. Miller, seconded by Mr. Manfredi, to continue additional Psychologist Services for the 2012-2013 school year. The rate will be \$35.00 and no less than 15 days and not to exceed 40 days. This is a flat rate with no other incurred costs, such as retirement and/or benefits.

Roll Call: All Ayes
One Absent
Motion Carried

Motion made by Mr. Manfredi, seconded by Mrs. Timmons, to approve the following class fees for Burton Elementary for the 2012-2013 school year:

- Kindergarten \$40.00
- 1st Grade \$55.00
- 2nd Grade \$50.00
- 3rd Grade \$50.00

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- 4th Grade \$50.00
- 5th Grade \$50.00
- 6th Grade \$50.00
- Kindergarten \$50.00 (for the 2013/2014 school year)

Roll Call: All Ayes
One Absent
Motion Carried

Motion made by Mr. Miller, seconded by Ms. Timmons, to approve the following students as Counselors for the 2012 sixth grade camp:

Boys:

Kyle Blair
Davey Byler
Bryse Cirjak
Luke Coleman
Tim Goff
Joe Gorman
Ryan Mayoros
Brian Arnold
TJ Lockhart
Brad Simon

Girls:

Harley Adler
Julianne Bartholomew
Lisa Gregory
Kailey Hull
Becca Koziol
Angela Moss
Kendall Neumore
Tessa Pollari
Olivia Hess
Lindsay Porter

Alternates:

Ian Monroe
Brendan Moore

Jessica Sass
Jessica Sinatra

Roll Call: All Ayes
One Absent
Motion Carried

Motion made by Ms. Timmons, seconded by Mr. Koster to approve the nurse, Chad Russell, for the 2011/2012 sixth grade camp, May 15-18th, 2012.

Roll Call: All Ayes
One Absent
Motion Carried

Motion made by Mr. Miller, seconded by Mr. Koster to approve The Board of Education/Governing Board Resolution authorizing 2012-2013 membership in Ohio High School Athletic Association.

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Roll Call: All Ayes
One Absent
Motion Carried

Motion made by Ms. Timmons, seconded by Mr. Manfredi to approve the 2012/2013 Burton Elementary Student Handbook.

Roll Call: All Ayes
One Absent
Motion Carried

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the Second Reading of the following NEOLA policies:

New:

8330 F16 8451 8451 F2 8500A

Revised:

1230	1530	1540	3120.06	3131	6460	7540.03	7540.04
8320.01	8330	8405	8451	5340 A	5605	5605 A	5610
5517.01	6700	8330	8405 A	8451	9160 B	8462	7530.01
8451 F3	8330 F9		8330 F 14				

Deleted:

1230 V1 1320 V1 8450 A 8450 A F1 8450 A F2

Roll Call: All Ayes
One Absent
Motion Carried

Old Business

None

New Business

Motion made by Ms. Timmons, seconded by Mr. Miller to cancel the regular meeting for July, 2012.

Roll Call: All Ayes
One Absent
Motion Carried

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Open Public Participation

Representatives from the Berkshire Recreation presented a plan to improve parking at the practice facilities on Claridon Troy.

Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel.

Motioned made by Mr. Miller, seconded by Ms. Timmons to enter into executive session to discuss personnel matters.

Roll Call: All Ayes
One Absent
Motion Carried

The Board entered into executive session at 7:10 p.m.

The Board exited executive session at 7:50 p.m.

Adjournment

Motion made by Mr. Miller, seconded by Mr. Manfredi, to adjourn the meeting.

Roll Call: All Ayes
Motion Carried.

Meeting Adjourned at 7:55 p.m.

Mr. Timothy Honkala President

Mrs. Beth McCaffrey Recorder of Proceedings