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# RECORD OF PROCEEDINGS

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*MINUTES OF June 14, 2010, 6:00 pm  
BERKSHIRE BOARD OF EDUCATION*

*REGULAR MEETING  
HIGH SCHOOL CAFETERIA*

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\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

## REGULAR MEETING CALL TO ORDER



## PLEDGE OF ALLEGIANCE

**Roll Call:** Present: Mrs. Timmons, Mr. Koster, Mr. Honkala, Mr. Miller, Mr. Manfredi

### **Approval of Agenda and Minutes**

Motion made by Mrs. Timmons, seconded by Mr. Manfredi to approve current agenda and the minutes from May 10, 2010 regular meeting and May 26, 2010 special meeting.

Roll Call: All Ayes  
Motion carried.

### **Treasurer's Report:**

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **May, 2010** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*

### **Appropriation Modifications:**

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the following appropriation modifications:

#### **Increase Appropriations to:**

|     |              |                |                     |
|-----|--------------|----------------|---------------------|
| 533 | Title IID    | + \$ 72.94     | Total \$ 1,448.45   |
| 590 | Title IIA    | + \$ 182.83    | Total \$ 46,387.12  |
| 551 | LEP          | + \$ 102.00    | Total \$ 682.15     |
| 572 | Title I      | + \$ 8,175.58  | Total \$ 161,759.58 |
| 006 | Food Service | - \$ 11,000.00 | Total \$ 381,367.21 |
| 300 | Athletics    | - \$ 3,600.00  | Total \$ 71,400.00  |

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Roll Call: Mrs. Timmons - Aye, Mr. Honkala - Aye, Mr. Koster - Aye, Mr. Miller- Aye, Mr. Manfredi - Aye  
Motion carried.

**Return of Advance:**

Motion made by Mr. Koster, seconded by Mr. Miller to approve the following Return of Advance:

|      |                              |            |
|------|------------------------------|------------|
| From | 009 Uniform Supplies Account | (\$349.89) |
| To   | 001 General Fund             | \$349.89   |

Roll Call: All Ayes  
Motion carried.

**Temporary Appropriations for FY 2011:**

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the Temporary Appropriations for FY 2011, which begins July 1, 2010, based on the Certified Revenues as approved by the County Auditor.

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|                                       |                      |
|---------------------------------------|----------------------|
| <u>General Fund</u>                   | 11,085,986.00        |
| <u>Special Revenue Funds:</u>         |                      |
| Principals Fund                       | 7,500.00             |
| Athletics                             | 70,000.00            |
| EMIS                                  | 5,000.00             |
| One Net                               | 4,000.00             |
| Title VIB IDEA Part B                 | 180,000.00           |
| Title I                               | 175,000.00           |
| Drug Free Schools                     | 1,500.00             |
| Title IIA – Improving Teacher Quality | 45,000.00            |
| Title IID – Technology                | 1,500.00             |
| <u>Capital Projects Fund:</u>         |                      |
| Permanent Improvement                 | 280,000.00           |
| <u>Enterprise Funds:</u>              |                      |
| Food Service                          | 210,000.00           |
| Uniform School Supplies               | 23,000.00            |
| <u>Internal Service Funds</u>         |                      |
| Rotary                                | 11,500.00            |
| Elementary Fund                       | 2,500.00             |
| Self Insurance Fund                   | 160,000.00           |
| <u>Fiduciary Fund:</u>                |                      |
| Student Activities Fund               | 50,000.00            |
| <br>                                  |                      |
| <b>Total Temporary Appropriations</b> | <b>12,312,486.00</b> |

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Roll Call: Mrs. Timmons - Aye, Mr. Honkala - Aye, Mr. Koster - Aye, Mr. Miller- Aye, Mr. Manfredi - Aye  
Motion carried.

**Accept Donations:**

Motion made by Mr. Honkala, seconded by Mr. Miller to accept the following donation:  
\$500.00 from the Dave Ronyak – 6<sup>th</sup> Grade Camp

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Roll Call: All Ayes  
Motion carried.

## **Approve Insurance Rates:**

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve renewing insurance for Berkshire Local Schools through Ohio Casualty for \$30,417.00. The coverage period is July 1, 2010 through June 30, 2011.

Roll Call: All Ayes  
Motion carried.

## **Bus Award**

Motion made by Mr. Miller, seconded by Mr. Koster to award Power City bid of \$74,500.00 for a 71 passenger school bus with a trade-in of \$2,500.00, for a net cost of \$72,000.00.

Roll Call: All Ayes  
Motion carried.

## **Scholarships**

Motion made by Mr. Honkala, seconded by Mr. Koster to award scholarships of \$250.00 each for the following students to their chosen college/university:

- Emily Geil                      Heidelberg University
- Carly McKenzie              Ohio Northern
- Sara Mullet                     Mercyhurst

Roll Call: All Ayes  
Motion carried.

## **Vocational Reports**

Mr. Miller reported that the five year forecast for Auburn was reviewed at the last meeting. The forecast reflects a deficit in 2014. He is pleased with the leadership that the administration has showed.

## **Committee Reports**

Mr. Manfredi reported on the joint meeting with Cardinal and Kent State University regarding collaboration. The group has discussed offering AP classes in various subject areas to challenge

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our gifted students. The group is focusing upon the second half of the school year to have this implemented. The biggest challenge will be to coordinate schedules between the schools. As a solution a “period zero” is being considered before school begins.

Mr. Koster reported that Berkshire Planning Committee is paring it’s meeting schedule down. They will meet bi-monthly. The County has started a non-profit to deal with County-wide planning and they will take a larger role than in the past.

## **Superintendent’s Report and Recommendations:**

Presentation: Dr. Gina Symsek, Mrs. Shelley McDermott and Mrs. Ann Porter gave an overview of the Family and Civic Engagement (FCE) Team.

## **Personnel:**

### **Certified:**

Motion made by Mr. Miller, seconded by Mr. Koster to approve the following certified supplementals for the 2010/2011 school year:

- |                                    |               |
|------------------------------------|---------------|
| • Asst. Faculty Manager            | Dan Itschner  |
| • Varsity Head Volleyball Coach    | Joni Prots    |
| • Jr. High Volleyball Coach        | Robin Olds    |
| • Jr. High Volleyball Coach        | Megan Honkala |
| • Shared Asst. Cross Country Coach | Amiee Green   |
| • Head Varsity Boys’ Golf Coach    | Dave List     |
| • Head Varsity Boys’ Soccer Coach  | Rich Guthrie  |
| • Athletic Director – High School  | Robin Olds    |

Roll Call: All Ayes  
Motion carried.

## **Classified:**

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the following supplemental contracts for the 2010/2011 school year:

- |                     |              |
|---------------------|--------------|
| • Suzanne Steinhoff | Food Shuttle |
|---------------------|--------------|

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- |                                       |                 |
|---------------------------------------|-----------------|
| • Faculty Manager                     | Joann Green     |
| • Assistant Varsity Football Coach    | Jack Arnold     |
| • Jr. High Football Coach             | Jim Gonczy      |
| • Jr. High Football Coach             | Dave Mullet     |
| • Junior Varsity Volleyball Coach     | Jamie Bower     |
| • Head Varsity Cross Country Coach    | Julie Cole      |
| • Assistant Cross Country Coach (75%) | Bryan Wadsworth |
| • Assistant Cross Country Coach (25%) | Amiee Green     |
| • Jr. High Cross Country (50%)        | Laura Stranero  |
| • Jr. High Cross County (50%)         | Bryan Stranero  |
| • Assistant Boys Soccer Coach         | Pat Gorman      |
| • Head Varsity Girls Soccer Coach     | Mark Coso       |
| • Head Cheerleading Advisor           | Laurie Keyes    |
| • Asst. Varsity Football Coach        | Beau Braden     |

Roll Call: All Ayes  
Motion carried.

## **Business:**

Motion made by Mr. Miller, seconded by Mr. Koster to adopt the resolution for the Family and Civic Engagement (FCE) Team.

Roll Call: All Ayes  
Motion carried.

Motion made by Mr. Koster, seconded by Mr. Miller to approve the Berkshire Local School District Credit Flexibility Plan and Options for the 2010-2011 school year.

Roll Call: All Ayes  
Motion carried.

Motion made by Mr. Koster, seconded by Mr. Miller to approve the final list for the Graduating Class of 2010.

Roll Call: All Ayes  
Motion carried.

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Motion made by Mr. Manfredi, seconded by Mr. Koster to approve Burton Public Library Tax Budget for FY 2011.

Roll Call: All Ayes  
Motion carried.

Motion made by Mr. Miller, seconded by Mrs. Timmons to approve the following employees to administer medication – Board Policy (#5331 [c] requires that the Board of Education assign to specific employees the responsibility of storage and administration of medication following in-service by and under the supervision of the school nurse – for the 2010/2011 school year:

Berkshire High School: Doug DeLong, Steve Reedy, Jennifer Sabol, Maryalice Horton, Nancy Sherbondy, Melissa Malkus, and Judy Lester

Burton Campus: Doug DeLong, Cindy Ducca, Jennifer Ambrose, Ammie Evers, Melissa Malkus, Mandy Burzanko, Gina Kriz, Mary Jo Maxwell, Lisa Starr, Jennifer Chase, Amy Burzanko, Janice Bartosic, Chris Kostiha, and Michelle Peters

Transportation Personnel: All have been trained for emergency administration of the medication Diastat.

Roll Call: All Ayes  
Motion carried.

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the Second Reading of the following NEOLA policies:

|         |         |        |         |         |         |      |
|---------|---------|--------|---------|---------|---------|------|
| GINA    | 0167    | 0169.1 | 2260.01 | 3122.02 | 3430.01 | 4121 |
| 4122.02 | 4430.01 | 6320   | 8210    | 8462    | 9141    | 9143 |

Roll Call: All Ayes  
Motion carried.

## **Old Business**

Mr. DeLong thanked Mr. Reedy and Mrs. Sabol for a successful graduation ceremony and Mrs. Ducca and Ms. Burzanko for a successful 6<sup>th</sup> grade promotion ceremony.

## **New Business**

None

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## **Open Public Participation**

Mr. Weber asked if there were any negotiations pending between the board and the union. Mr. Koster stated that the certified contract was not under negotiation however the classified staff have been offered an equal adjustment.

Mr. Weber questioned the \$12 million dollar plus budget. Mrs. McCaffrey informed him that the budget was for all funds including grants and that the budget was actually lower than last year. He also questioned whether the District used a Truancy Officer to deal with student absences. Mr. DeLong stated that yes the District uses a Truancy Officer that is through the County ESC.

Mr. Bartholomew suggested that all the teachers be fired and that we should start fresh without the union.

Mrs. Cindy Haycox-Wellman asked about the state of the football coach. Mr. Koster stated that there was no decision at this time.

## **Executive Session:**

Motion made by Mr. Koster, seconded by Mr. Miller to enter into Executive session to discuss personnel matters.

Motion made at 6:37 p.m.

Mr. Reedy was invited to remain for Executive Session.

Roll Call: Mr. Koster – Aye, , Mr. Manfredi – Aye, Mr. Miller – Aye Mr. Honkala – Aye, Mrs. Timmons – Aye

Motion carried.

The Board entered into executive session at 6:40 p.m.

The Board exited executive session at 7:08 p.m.

Motion made by Mr. Koster, seconded by Mrs. Timmons to rescind the motion of May 26, 2010 suspending the remainder of the teaching contract and all supplemental contracts for Mr. Ray Harriman without pay. Mr. Harriman's pay should be reinstated to pay those monies owed through the 2009/2010 contract year.



