
RECORD OF PROCEEDINGS

**MINUTES OF July 13, 2009, 6:00 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR MEETING
BOARD ADMINISTRATIVE OFFICE**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

REGULAR MEETING CALL TO ORDER

PLEDGE OF ALLEGIANCE



ROLL CALL: Present: Mrs. Timmons, Mr. Manfredi, Mr. Miller.
Absent: Mr. Koster, Mr. Honkala

APPROVAL OF AGENDA AND MINUTES

Motion made by Mr. Miller, seconded by Mr. Manfredi, to approve the current agenda and the minutes from June 8, 2009 regular meeting and the June 23, 2009 special meeting.

Roll Call: All Ayes. Motion carried.

TREASURER'S REPORT

Expenditures:

Motion made by Mrs. Timmons, seconded by Mr. Manfredi to approve the expenditures in the amount of \$1,434,646.77 for the month of June, along with month end reports as available, including amended certificate. The treasurer earned \$776.22 in interest for June investments. The total fiscal year-to-date earnings are \$48,745.74.

Transfers of Funds:

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the following transfer of funds made for Fiscal Year 2010:

From 001 (General Fund)	\$300,000.00
To 024 (Self Insurance Fund)	\$300,000.00

Roll Call: Mrs. Timmons: Yes; Mr. Koster: Absent; Mr. Honkala: Absent; Mr. Manfredi: Yes; Mr. Miller: Yes

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Approve Change Orders:

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve the following change order for the Burton Elementary Gymnasium Project:

Lakeland Management Systems	\$7,583.00
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Roll Call: Mrs. Timmons: Yes; Mr. Koster: Absent; Mr. Honkala: Absent; Mr. Manfredi: Yes; Mr. Miller: Abstain.

Ohio Schools Council:

Motion made by Mrs. Timmons, seconded by Mr. Manfredi to approve participation in the following Ohio Schools Council programs:

Ohio Schools Council	\$ 402.32
Cooperative Purchasing Program	\$ 400.00
LEEMC	\$ 281.00
(Lake Erie Education Media Consortium)	
Legal Hotline	\$ 1,500.00

Roll Call: All Ayes. Motion carried.

VOCATIONAL REPORT:

Mr. Miller reported that the Auburn Career Center has hired a new Superintendent Maggie Lynch. He stated that the Performance Audit done by the Auditor of State's office advised cuts to improve the district. The fire house is contingent on a four phase plan. He advised that more of the township would be covered in a five minute response time. They are currently working a fifty year lease with the Fire Department.

COMMITTEE REPORTS:

Facilities Report: Mr. DeLong reported that the Burton Elementary building project is on schedule. The classroom addition will be ready before the opening of school on August 26. The new gym will not be ready until after the school year begins. Other permanent improvement projects are or will be finished before the school year begins. These include: paving the student parking lot, new windows on the south side of the high school (front part of the building only), Ford Lane ditch repair, and two new lifts for the handicapped at the high school. The lifts will be paid through federal stimulus money.

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SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Personnel:

Motion made by Mr. Miller, seconded by Mrs. Timmons to accept the resignation of Margaret Edwards, Spanish teacher, effective August 31, 2009.

Roll Call: All Ayes. Motion carried.

Motion made by Mrs. Timmons, seconded by Mr. Manfredi to approve a One Year Limited Contract to Tracy Rea, Step 4, Level 0, for secondary Spanish teacher for the 2009/2010 school year with benefits per the negotiated Agreement.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve a contractual change for Mary Jo Paul from a Level I to Level II (BA plus 15).

Roll Call: All Ayes. Motion carried.

Motion made by Mrs. Timmons, seconded by Mr. Manfredi to approve a two year Administrative Contract to Amanda Burzanko for Assistant Principal for Burton Elementary, 209 days at her current daily rate.

Roll Call: All Ayes. Motion carried.

Motion made by Mrs. Timmons, seconded by Mr. Manfredi to accept the resignation of Michelle Ferraton, special education teacher, effective July 13, 2009.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve payment in the amount of \$60.00 to Mary Martin, guidance coordinator, and \$400.00 to Carey Maske, coordinator, for hours worked outside of the school day for the 2008-2009 school year with Lake and Geauga County teachers, Lakeland Community College and employees of First Energy on the HB 119 Dual Credit Program. The program is paid for by Lake County Educational Service center

Roll Call: All Ayes. Motion carried

Classified:

Motion made by Mr. Miller, seconded by Mrs. Timmons to approve the following supplemental contracts for the 2009/2010 school year:

Joann Green

Faculty Manager

Roll Call: All Ayes. Motion carried.

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Motion made by Mrs. Timmons, seconded by Mr. Manfredi to approve to accept the resignation of Karen Andrei, Treasurer, effective July 31, 2009. The Board also agrees to employ Karen Andrei as Treasurer on an as needed basis from August 1, 2009 through September 30, 2009 at her current daily rate.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Miller, seconded by Mrs. Timmons to accept the resignation of Nick Pitorak, Custodian effective October 1, 2009.

Roll Call: All Ayes. Motion carried.

New Business:

Motion made by Mrs. Timmons, seconded by Mr. Miller to approve the first reading of the following Board policies prepared by the NEOLA policy service:

Mobilization, Grinding, Cleaning, Tack Coat Striping and Demobilization	\$10,307.00
#1 Repair Sub-Base with 304	\$ 3.00/SY
#2 Patch and Repair Sub-Pavement	\$ 5.00/SY
#3 Pave with 448-1, Estimate 766 Ton	\$ 57.50/Ton
#4 Pave Sidewalk 8.8 Tons	\$240.00/Ton

The Unit Prices Set Forth in this Proposal Shall be Adjusted According to the Asphalt Binder Price Adjustment Contained in Section 401.20 of the 2008 ODOT Construction and Material Specifications.

Roll Call: Mrs. Timmons: Yes; Mr. Koster: Absent; Mr. Honkala: Absent; Mr. Manfredi: Yes; Mr. Miller: Yes

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve the annual contract for Special Education services provided by Positive Education Program (PEP) for the 2009-2010 school year

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve Doug DeLong to be a presenter at the Ohio School Improvement Conference in Columbus, Ohio on November 19th and 20th, 2009

Roll Call: All Ayes. Motion carried.

Old Business:

Doug DeLong gave an update on the Burton Elementary construction project.

