
RECORD OF PROCEEDINGS

**MINUTES OF December 12, 2011 6:00 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR MEETING
BERKSHIRE BOARD OFFICE**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

REGULAR MEETING

CALL TO ORDER



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi, Mrs. Timmons

Motion made by Mr. Honkala, seconded by Mr. Koster to approve the current agenda and the minutes from November 21, 2011 board meeting.

Roll Call: All ayes.

Motion Carried.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **November, 2011** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Superintendent's Report:

Presentation: Employees of the Month:

Ms. Cindy Osborne – Burton Elementary

Ms. Joan Prots – Berkshire High School

Certified:

Motion made by Mrs. Timmons, seconded by Mr. Manfredi to approve the following classified substitutes:

- Barb Lillibridge Aide
- Tiffany Dixon Custodian

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Roll Call: All ayes.
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve a One Year Limited Contract to Terry Bonds for the position of Custodian, effective November 28, 2011.

Roll Call: All ayes.
Motion Carried.

Motion by Mr. Koster, seconded by Mr. Honkala to approve Heather McClellan as a homebound tutor for one student at the rate of \$15.00 an hour plus mileage.

Roll Call: All ayes.
Motion Carried.

Business:

Motion made by Mr. Miller, seconded by Mr. Honkala to approve the Second Reading of the following NEOLA policies/guidelines:

New:

1422.02	1432	1461	1460.F1	1460.F2	1623	1623A
1623B	1623B F1	3123	3123A	3123B	4123	4123 A
4123B	4123B F1	9160				

Revised:

1460	2260.01	2260.01A	2260.01B	3122.02	3160	3161
4122.02	4160	4161	5200	8510	9160	

Deleted:

2260A	2260.01 B F2	2260E	3122A	4122A	2260.01 B F2
2260.01B F2					

Replacement:

9160A

Roll Call: All ayes.
Motion Carried.

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Old Business

None

New Business

Mr. Miller recognized Terri McIntee for her appointment as vice chairwoman of the Ohio Committee of Practitioners, an advisory group mandated under a provision of the No Child Left Behind Act.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to hold the January Organizational meeting on January 9, 2012, at 6 p.m., with the regular meeting to immediately follow.

Roll Call: All ayes.

Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Koster to appoint Roger Miller President Pro Tem, effective until the annual Reorganizational Meeting in January, 2012.

Roll Call: All ayes.

Motion Carried.

Open Public Participation

None

Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel:

Motioned by Mr. Honkala seconded by Mr. Koster to enter into executive session to discuss personnel matters.

Roll Call: All Ayes.

Motion Carried.

Mr. Ray Harriman, Mr. Todd Jaecke, Mrs. Carey Maske, Ms. Cheryl Rubino, and Mrs. Sherry Massey were asked to remain for executive session

The Board entered into executive session at 6:15 p.m.

The Board exited executive session at 6:30 p.m.

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Adjournment

Motion made by Mrs. Timmons, seconded by Mr. Manfredi, to adjourn the meeting.

Roll Call: All Ayes

Motion Carried.

Meeting Adjourned at 6:31 p.m.

Mr. Roger Miller President

Mrs. Beth McCaffrey Recorder of Proceedings