

\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

## **REGULAR MEETING**

### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**



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**ROLL CALL:** Present: Mr. Manfredi, Mrs. Timmons, Mr. Miller, Mr. Koster.

Absent: Mr. Honkala

#### **APPROVAL OF AGENDA**

Motion made by Mr. Miller, seconded by Mrs. Timmons, to approve the agenda and addendum as submitted.

Roll Call: All Ayes. Motion carried.

#### **APPROVAL OF MINUTES**

Motion made by Mr. Miller, seconded by Mrs. Timmons, to approve the minutes of the August 4, 2008 Regular Meeting; and the August 11, 2008 Special Meeting.

Roll Call: All Ayes. Motion carried.

## **TREASURER'S REPORT**

### **Expenditures:**

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve the expenditures in the amount of \$908,096.20 for the month of August and any necessary for September, along with month end reports as available, including amended certificate.

Roll Call: All Ayes. Motion carried.

### **Interest Earned:**

The treasurer earned \$8,515.26 in interest for August investments. The total fiscal year-to-date earnings are \$19,733.12. Current interest rate: Star 2.23%, Huntington 2.15%, Charter One 1.83%.

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### **Appropriation Modifications:**

Motion made by Mr. Manfredi, seconded by Mrs. Timmons, to approve all appropriation modifications for August as needed.

Roll Call: All Ayes. Motion carried.

### **Permanent Appropriations:**

Motion made by Mr. Honkala, seconded by Mr. Miller, to approve the following permanent appropriations:

General Fund	\$11,000,000.00
Special Revenue Funds	\$ 578,827.53
Capital Projects Fund	\$ 350,000.00
Enterprise Funds	\$ 266,954.00
Internal Service Funds	\$ 147,000.00
Fiduciary Fund	\$ 50,000.00
Total	\$12,392,781.53

Roll Call: All Ayes. Motion carried.

**Transfers and Advances:**

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the following advances:

To: 006 Cafeteria Fund	\$ 83,316.70
300 Athletic Fund	\$ 3,934.44
009 Uniform Supplies Fund	\$ 16,767.30
Rom: 001 General Fund	\$ 104,018.44

Roll Call: All Ayes. Motion carried

**Approve Invoice:**

Motion made by Mr. Koster, seconded by Mrs. Timmons to approve payment of an invoice from Phillip Miller Construction in the amount of \$1,321.13.

Roll Call: Mr. Koster: Yes; Mrs. Timmons: Yes; Mr. Honkala: Yes; Mr. Manfredi: Yes; Mr. Miller: Abstain

Motion carried.

**VOCATIONAL REPORT:**

Mr. Miller reported that the Auburn Career Center will not be building a house this year. They currently have two houses for sale.

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**SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:**

A presentation on the Berkshire Local School's 2007-2008 report card from the Ohio Department of Education was given by Dr. Ruth Friedman. The presentation was well received.

**Personnel:**

Motion made by Mr. Honkala, seconded by Mr. Miller to approve substitute teachers on the County ESC certified substitute list.

Roll Call: All Ayes. Motion carried.

Motion made by Mrs. Timmons, seconded by Mr. Manfredi to hiring Jack Arnold as a certified substitute for the 2008/2009 school year.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to accept the resignation of Ted Janssen, JV Golf Coach, effective immediately.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve hiring Daniel Itschner as JV Golf Coach for the remainder of the JV 2008 golf season.

Roll Call: All Ayes. Motion carried.

**Classified:**

Motion made by Mr. Honkala, seconded by Mrs. Timmons to accept the resignation of Joanne Green from part-time Troy Elementary secretary and part-time high school secretary.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve the continuing contract of Joann Green for Records Control Officer for the Special Education Department for the 2008/2009 school year, per the negotiated agreement.

Roll Call: All Ayes. Motion carried.

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Motion made by Mr. Miller, seconded by Mrs. Timmons to approve a twelve month position for Break/Fix Technology for Ray Rondini at \$16.00 an hour, effective September 1, 2008.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Miller, seconded by Mr. Honkala to approve the following supplementals for the 2008/2009 school year:

Bryan Wadsworth      Shared Assistant Cross Country (75%)

Amiee Green            Shared Assistant Cross Country (25%)

Brian Hiscox Shared Jr. High Football (50%)

Ronnie Blair Shared Jr. High Football (50%)

Dale Holcomb Assistant Varsity Boys' Soccer\*\*

\*\*Paying Jr. High Contract Amount per B.E.A.

Ashley Garaja Badgerette Advisor

Jackie Prots Freshman Volleyball Coach

Jerry Wayman Assistant Football Coach

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve removing the following employees from the RIF list and reinstate to their previous position of Education Classroom Aides with salary and benefits per negotiated agreement.

Marlene Ziegler

Sheila Fabiny

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve a one year limited contract for two Playground Aides at Burton Elementary for the 2008/2009 school year, 2 ½ hours per day, with salary and benefits per negotiated agreement, pending satisfactory BCI/FBI background checks.

Kim Brown

Barb Lilibridge

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve hiring John Cocco as a substitute bus driver for the 2008/2009 school year.

Roll Call: All Ayes. Motion carried.

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Motion made by Mr. Manfredi, seconded by Mr. Miller to adopt the following:

Administering Medication – Board of Education Policy (#5331[c]) requires that the Board of Education assign to specific employees the responsibility of storage and administration of medication following in-service by, and under the supervision of, the school nurse. The following should be approved for these duties for the 2008-2009 school year:

Berkshire Jr./Sr. High School: Steve Reedy, Jennifer Sabol, Maryalice Horton, Nancy Sherbondy, Doug DeLong.

Burton Campus: Cindy Ducca, Jennifer Ambrose, Garnet Brown, Jennifer Chase, Gina Kriz, Amy Vinecourt, Janet Duns, Doug DeLong.

Troy Campus: Gina Symsek, Ammie Evers, Joann Green, Priscilla Keefe, Amy Burzanko, Doug DeLong.



Transportation Personnel: All have been trained for emergency administration of the anti-seizure medication Diastat Liquid Rectal Gel as ordered by the student's doctor.

Roll Call: All Ayes. Motion carried.

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Motion made by Mrs. Timmons, seconded by Mr. Miller to approve release of transportation for state reimbursement purposes for the following schools:

From Chardon Schools to Berkshire Schools

To West Geauga Schools from Berkshire Schools

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mrs Timmons to approve parental transportation for the following:

Mrs. Kathleen Holian for the 2008/2009 school year.

Mr. and Mrs. Kenneth Morgret, Temporary Parental Transportation for September-October 2008

Roll Call: All Ayes. Motion carried.

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**Business:**

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve that James Koster, Board of Education Member, represent the Berkshire Local School District on September 23, 2008 at the BCI & I offices in Richfield in compliance with House Bill 9 requiring certified training in the area of Public Records.

Roll Call: All Ayes. Motion carried.

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Motion made by Mrs. Timmons, seconded by Mr. Manfredi to approve the 2008/2009 Berkshire Transportation (Bus/Van) routes

Roll Call: All Ayes. Motion carried.

**Old Business:**

John Manfredi informed the audience that the Board continues to talk with Burt Hill and the modular group regarding the plans to add modular units to the Berkshire Elementary site.

**New Business:**

Mandy Burzanko received a letter from a parent that was interested in obtaining a donation from her employer to be put towards the cost of replacing our stadium bleachers. Doug DeLong forwarded a rough estimate to this parent. Mandy Burzanko also received information on a few different options that would work well for our stadium. The estimate she received showed a cost of about \$80,000.00 to \$100,000.00 for 600 seats.

John Manfredi shared that one of our soccer coaches is also has a connection with Kent State University. Apparently there is grant money that may be available to help put in a track. Mandy

Burzanko commented that this grant money is though Nike and it involves the use of ground up material from old shoes.

John Manfredi had talked with the Sheriff Department about re-roofing our concession stand at the stadium.

The Sheriff Department would provide the labor if the school could supply the material.

Doug DeLong shared a copy of The Navigator from fall 2008 with the Board and the audience. Mr. DeLong was interviewed as part of a feature article in this issue regarding the implementation of the Professional Learning Communities which helps educators foster collaborative cultures and focus on higher levels of learning for all students. During Mr. DeLong's tenure at Chardon High School as the High School Principal, the PLC system was implemented with great success.

#### **OPEN PUBLIC PARTICIPATION:**

Mark Rhoads inquired as to the status of a clean copy of the certified agreement and was informed by Jim Lester, BEA President that a clean, signed copy should be available within the next month. Mr. Rhoads is also interested in seeing participation numbers in the insurance opt out option made available in this contract.

Scott Weber was interested in knowing if the Board was planning on building new facilities with the PI levy money that is on the ballot this November. After much discussion, it was made clear to Mr. Weber and the audience that the PI money the Board is asking for will be used for renovation or current structures and maintenance of current structures. The amount of money raised by this levy would not be adequate to build a new facility.

Mr. Weber also inquired about the High School restroom renovation project and whether or not it was completed prior to the beginning of the school year. He was informed that the project was completed in time.

#### **EXECUTIVE SESSION:**

Motion made by Mr. Honkala, seconded by Mrs. Timmons to enter into Executive Session to discuss the compensation of a public employee.

Roll Call: All Ayes. Motion carried.

Motion made at: 7:08 p.m.

The Board entered into executive session at: 7:08 p.m.

The Board exited executive session at: 8:36 p.m.

**ADJOURNMENT:**

Motion made by Mrs. Timmons, seconded by Mr. Manfredi to adjourn the meeting at 8:37p.m.

Roll Call: All Ayes. Motion carried.

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Mr. John Manfredi, President

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Mrs. Karen Andrei, Treasurer