
RECORD OF PROCEEDINGS

**MINUTES OF AUGUST 17, 2015 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OF EDUCATION**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Koster, Mr. Manfredi, Mr. Honkala, Mrs. Brown, Mr. Imhof-present

Motion made by Mr. Honkala, seconded by Mr. Manfredi to modify the current agenda, adding the recognition of Mr. Miller, presentation from Mrs. Maggie Lynch and moving executive session to the beginning of the meeting.

Roll Call: All Ayes
Motion Carried.

Mrs. Maggie Lynch presented the Ohio Association for Career and Technical Board Member of the Year award to Mr. Miller.

Vocational Report

Mrs. Lynch reported on the ITEM School. Last Wednesday students had an opportunity to see their classrooms and get familiarized with the building. This school was made possible with the collaboration with the Straight A Grant. The school is currently for grades 9-10, with most students this year being 9th graders. Currently there are 44 students (19 Berkshire), with a goal of 100 by next school year.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the current agenda and the minutes from the July 16, 2015 regular board meetings.

Roll Call: All Ayes
Motion Carried.

Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel matters.

Motioned by Mr. Manfredi, seconded by Mrs. Brown to enter into executive session to discuss personnel matters

Roll Call: All Ayes
Motion Carried.

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The Board entered into executive session at 6:15 p.m.

The Board exited executive session at 6:37 p.m.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **July 2015** have been submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Then and Now Encumbrance:

Motion made by Mr. Koster, seconded by Mr. Manfredi to approve the Then and Now encumbrance for \$3,550.00 to the Geauga County ESC for Ledgemont LSD April Gaitway Services.

Roll Call: All Ayes
Motion Carried.

Contract:

Motion made by Mr. Imhof, seconded by Mrs. Brown to approve the Treasurer to contract with Dan O'Reilly for auctioneer services for the sale of Ledgemont High School.

Roll Call: All Ayes
Motion Carried.

Resolution to Sell Property – Ledgemont High School

RESOLUTION AND CONDITIONS OF SALE OF CERTAIN REAL ESTATE OF BOARD OWNED REAL ESTATE

The Board of Education of the Berkshire Local School District, Geauga County, Ohio, met in regular session on August 17, 2015.

Mr. Imhof moved and Mr. Manfredi seconded the adoption of the following Resolution:

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WHEREAS, effective June 30, 2015, and in accordance with and pursuant to Ohio Revised Code Section 3311.22, all of the territory of the Ledgemont Local School District was transferred to the Berkshire Local School District; and

WHEREAS, pursuant to this transfer, the legal title of all property of the Board of Education in the Ledgemont Local School District became vested in the Board of Education of the Berkshire Local School District, including the former Ledgemont Junior/Senior High School located at 16700 and 16720 Thompson Road, Thompson, Ohio, and further identified by the Geauga County Auditor as Permanent Parcels 30-702200 and 30-703015 (hereinafter “the Property”); and

WHEREAS, this Property is not needed for or will not be used for school purposes and the Board does not foresee the need to retain ownership of the Property for school purposes; and

WHEREAS, according to the Ohio Department of Education, and to the best of the Board’s knowledge and due diligence, there are no eligible community schools or college preparatory schools established under Chapters 3314. and 3328. of the Ohio Revised Code and located within the territory of the Berkshire Local School District for which the Property must first be made available; and

WHEREAS, the Board of Education desires to sell the Property pursuant to Section 3313.41 of the Ohio Revised Code.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Berkshire Local School District, County of Geauga, State of Ohio that:

- Section 1. The Board of Education hereby determines and declares that the Property described above exceeds \$10,000 in value and is not necessary for school purposes.
- Section 2. The Board of Education hereby determines that it is in the best interests of the school district that this Property should be disposed of by public auction in the manner provided by Ohio Revised Code Section 3313.41.
- Section 3. The Board hereby directs the Treasurer to cause notice of the intended public sale to be given at least thirty (30) days prior to the date of auction by publication in a newspaper of general circulation in the school district and on the District’s web site.
- Section 4. The Board authorizes the auction services of Dan O’Reilly, Auctioneer/Realtor, 139 Main Street, Chardon, Ohio 44024.
- Section 5. The Board President and Treasurer shall execute and deliver the deeds or other necessary instruments of conveyance to complete the sale and are hereby authorized and directed to do all things necessary and consistent with this

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resolution to accomplish the sale provided for herein including executing a contract with Dan O'Reilly for auction services.

- Section 6. The sale of the real estate shall be upon the following terms and conditions, and such other terms and conditions consistent with this resolution and in the best interests of this Board as may be determined by the Board President and Treasurer:
- a. The real estate shall be sold at a public auction to be held at the Ledgesmont High School, 16700 Thompson Road, Thompson, Ohio 44086.
 - b. The auction shall be conducted by Dan O'Reilly, Auctioner, (440) 821-3484 or dan@oreillyteam.com.
 - c. The sale of the real estate to the successful bidder shall not be final until accepted by resolution of the Board with the written notification of such acceptance sent to the successful bidder by the Treasurer. The highest bidder may not withdraw such bid for a period of thirty (30) days following the date of the public auction.
 - d. The Board reserves the right to reject any or all bids and waive any informalities. The auction will occur on October 3, 2015, and it is anticipated that the Board will consider and either accept or reject the highest bid at its meeting on October 12, 2015.
 - e. At the time of completion of the auction, the highest bidder shall deliver to this Board cash, a certified check, or a cashier's check payable to the Board, for Ten Thousand (\$10,000) dollars, as security for faithful performance should the bid be accepted. The deposit shall be applied on the purchase price in the event the bid is accepted by this Board. The bid deposit shall be forfeited as liquidated damages should the bidder fail to perform.
 - f. All bids shall be subject to a 10% Buyer's Premium which is in addition to the successful bid and which shall be paid by the successful bidder.
 - g. Final payment for the real estate, which shall be the difference between the security deposited with the Board and the amount of the bid, including the Buyer's Premium, shall be made by cash, certified check, or cashier's check payable to the Board, at the time of transfer of title. The Board will transfer the property upon satisfactory evidence that the obligation for final and complete payment due the Board of Education has been met. The transactions involving the purchase and sale of the real estate will

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occur by October 31, 2015, at a time that is mutually agreed upon by the parties to the transaction.

- h. **The real estate will be sold in AS IS condition. The Board of Education makes no representation whatsoever regarding the real estate or its condition, including, without limitation, its suitability for any proposed uses thereof or the continuation of uses thereof former or present, or the title or physical condition thereof, and disclaims any and all warranties with respect to the real estate.**
- i. The purchaser will receive a quit claim deed and is responsible for all legal, survey, title and other expenses to transfer the real estate.
- j. The real estate is available for inspection at dates and times provided by Dan O'Reilly. Please contact Dan O'Reilly, Auctioner, (440) 821-3484 or dan@oreillyteam.com.
- k. All bids shall be unconditional. Each bid shall be reduced to writing. The bidder must state the full name of each individual and corporation, partnership or other association interested in the bid.
- l. All risk of damage to the real estate, other than damage or losses resulting from negligent acts of the Board's agents or employees shall be borne by the purchaser from and after the Board's acceptance of the highest bid.
- m. All inquiries should be directed to Dan O'Reilly at (440) 821-3484 or dan@oreillyteam.com.
- m. The Board reserves the right to supplement or amend these conditions at any time prior to the public auction.

Committee Reports

Mr. Koster reported on the consolidation meetings with Kent State Geauga.

Superintendent's Report and Recommendations:

Personnel:

Certified:

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve salary step increases to the following staff. All requirements have been met.

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- Kim Vance from Level IV, Step 15 to Level V, Step 15
- Amy Hochschild from Level V, Step 20 to Level VI, Step 20
- Tricia Lunardi from Level IV, Step 15 to Level V, Step 15

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Koster to approve a stipend of \$250.00 plus expenses, not to exceed \$125.00 to Laurie Lamb, Burton Elementary art teacher, for setting up and supervision of the Berkshire Schools' booth in the Education Building at the Great Geauga County Fair for 2015, with the stipulation all receipts must be turned in by October 1st to be reimbursed.

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the following a one year Supplemental Contracts for the 2015/2016 school year:

- Joe Randall Jr. High Volleyball Coach
- Eric Higgs Mentor
- Laurie Lamb Mentor
- Carey Maske Mentor
- Ruth Moore Mentor
- Lisa Starr Mentor
- Jim Lester Mentor
- Pamela Nguyen Mentor

Roll Call: All Ayes

Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Imhof to accept the resignation of Kelly Porcello, Burton Elementary Intervention Teacher, effective immediately.

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Koster to approve a one year Limited Contract to Bryan Kover as a Physical Education teacher at Berkshire High School, Level III Step 0, for the 2015/2016 school year. Salary and benefits per negotiated contract.

Roll Call: All Ayes

Motion Carried.

Classified:

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Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the Agreement between the Berkshire BOE and the Classified Employees of the Berkshire LSD for the period of July 1, 2015- June 30, 2018.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Imhof, seconded by Mr. Koster to accept the resignation of Kathy Reynolds, Secretary, effective immediately.

Roll Call: All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve Mandy Townsend and Margaret (Peggie) Lewis as secretarial substitutes for Ledgemont Elementary.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the following one year Supplemental Contracts for the 2015/2016 school year:

- Nick Burzanko Assistant Faculty Manager

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mrs. Brown to approve a two year Limited Contract to Shelia Luoma as a Van Driver with salary and benefits according to the negotiated Agreement.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Imhof to approve the following one year Limited Contracts for the 2015/2016 school year:

- Janet Baxter Bus Driver - Step 9
- Cindy Lausin Bus Driver - Step 1
- Hope Russell Bus Driver - Step 1
- Elissa Vavpetic Bus Driver - Step 1
- Olivia Huff Bus Driver - Step 1

Roll Call: All Ayes

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Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Koster to approve Christina Polizzi as a substitute teacher for a first grade teacher at Burton Elementary.

Roll Call: All Ayes

Motion Carried.

Business:

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve a two year agreement for snow plowing services from TBS for Burton Elementary, Berkshire Jr./Sr. High School, the Board offices and Ledgemont Elementary.

Roll Call: Mr. Koster-aye, Mr. Manfredi-aye, Mr. Imhof-aye, Mr. Honkala-aye
Mrs. Brown abstained.

Motion made by Mr. Koster, seconded by Mrs. Brown to approve two (2) families, from St. Mary's in Chardon, payment in lieu of transportation for the 2015/2016 school year.

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Imhof, seconded by Mr. Manfredi to approve LakeHealth Systems for physicals and random drug testing for transportation staff.

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Honkala to approve the First Reading of the Child Care Programs NEOLA Policy 2262 and to waive the Second and Third reading.

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the Latchkey Program Handbook and the fee schedule contained within.

Roll Call: All Ayes

Motion Carried.

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Motion made by Mrs. Brown, seconded by Mr. Koster to approve Diane Winter as the Latchkey Supervisor at Ledgemont Elementary at \$11.50 per hour , twenty six hours per week.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the agreement with the Geauga County Library to provide a satellite station at the Ledgemont Elementary School.

Roll Call: All Ayes
Motion Carried.

Old Business

Mr. Delong reported that the Geauga Growth Partnership had a dinner last week and the students that participated in the internships each gave a presentation.

Mr. Delong noted school starts August 25 and is in session until June 8.

Mr. Delong introduced Sandy Smith, Principal at Ledgemont Elementary.

Suzanne Steinhoff reported all is well with transportation. All busses have passed inspection.

Kelly Timmons reported there is a lot to be done at the high school but everyone is working hard to get things done so the building can be fully functional before the first day of school.

Adjournment

Motion made by Mr. Honkala, seconded by Mr. Manfredi, to adjourn the meeting at 6:54 p.m.

Roll Call: All Ayes
Motion Carried.

Mr. Jim Koster President

Mrs. Beth McCaffrey Recorder of Proceedings