
RECORD OF PROCEEDINGS

**MINUTES OF AUGUST 13, 2012 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi
Ms. Timmons - absent

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the current agenda and the minutes from the July 16, 2012 special meeting.

Roll Call: Four Ayes
One Absent
Motion Carried

Treasurer's Report

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **June, 2012** and **July, 2012** have been submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Transfers/Advances

Motion made by Mr. Koster, seconded by Mr. Honkala to approve the following:

Termination Benefits Fund	Transfer	\$ 135,777.17
Athletics Fund	Transfer	10,000.00
Self Insurance Fund	Transfer	275,000.00
Permanent Improvement	Advance	120,000.00

Roll Call: Four Ayes
One Absent
Motion Carried.

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Scholarship

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the establishment of the Longo Homecoming Scholarship.

Roll Call: Four Ayes
One Absent
Motion Carried.

Superintendent's Report:

Personnel:

Certified:

Motion made by Mr. Miller, seconded by Mr. Koster, to accept the following resignation:

- Amy Burzanko 4th Grade Teacher

Roll Call: Four Ayes
One Absent
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Honkala, to approve the following supplemental for the 2012/2013 school year:

- Nancy Harris BPDC Member

Roll Call: Four Ayes
One Absent
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to approve one year Limited Contracts to the following, with salary and benefits per negotiated contract:

- Kayla O'Brien, Level I, Step 0 Physical Education/Health Teacher
- Jamie Bowers, Level I, Step I Math, Fourth Grade Teacher
- Kerrie Bocci, Level IV, Step 3 Science Teacher

Roll Call: Four Ayes
One Absent
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Miller to approve salary step increases to the following staff. All requirements have been met.

- Michelle Peters from Step III to Step IV, Masters

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- Mary Jo Maxwell from Step II to Step III, Bachelor with 150 Hours

Roll Call: Four Ayes
One Absent
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi, to approve ten extended days each to the following employees:

- Michelle Bagaglia, Guidance Counselor
- Brittany Bakalar, Guidance Counselor

Roll Call: Four Ayes
One Absent
Motion Carried.

Ms. Timmons entered the meeting at 6:07 p.m.

Motion made by Mr. Miller, seconded by Mr. Manfredi, to approve a supplemental contract to Kayla O'Brien for girls' Soccer Coach for the 2012/2013 season.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster, to approve Amanda Ray to be coordinator/instructor for the 3rd Grade OAA summer Reading Program, August 13-17, 2012, for a salary of \$600.

Roll Call: All Ayes
Motion Carried.

Classified:

Motion made by Mr. Miller, seconded by Mr. Honkala, to accept the resignation of Mike Farnwald, JV Golf Coach, effective immediately.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Miller, to approve the following supplemental contracts for the 2012/2013 school year:

- Martin Dworak Boys' Head Soccer Coach
- Jesse DeWeese Assistant Football Coach-Jr. High
- John Dingman Assistant Football Coach

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- Daniel Masiello Assistant Football Coach-50%
- Allan Hodakievic Assistant Football Coach
- Garry Laymon Head Boys' Basketball Coach
- Steve Smetana JV Golf Coach

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Koster, to accept the resignation of Barbara Byler, Cook, effective for the 2012/2013 school year.

Roll Call: All Ayes

Motion Carried.

Committee Reports

Mr. Miller reported that Auburn Career Center is considering a lease on the building next to the Chardon post of OSP to set up a skilled manufacturing training facility.

Mr. Koster suggested that Mr. Rhoades be asked to join the audit committee for the 2012/2013 school year.

Old Business

Mr. DeLong reported that all the permanent improvement projects have been completed and the buildings are ready for the new school year.

New Business

Motion made by Mr. Manfredi, seconded by Mr. Miller to accept the bus routes as recommended by Suzanne Steinhoff, Transportation Director

Roll Call: All Ayes

Motion Carried.

Open Public Participation

Mr. Weber inquired about the various permanent improvement projects and asked Mr. DeLong to talk about the schools excellent rating.

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Adjournment

Motion made by Mr. Miller, seconded by Ms. Timmons, to adjourn the meeting.

Roll Call: All Ayes

Motion Carried.

Meeting Adjourned at 6:25 p.m.

Mr. Timothy Honkala President

Mrs. Beth McCaffrey Recorder of Proceedings