



**Berkshire Local School District**  
14259 Claridon Troy Road  
P.O. Box 364  
Burton, OH 44021

**For Office Use Only**

Date Received: \_\_\_\_\_

Time Received: \_\_\_\_\_

Received by: \_\_\_\_\_

**INTER-DISTRICT OPEN ENROLLMENT APPLICATION  
KINDERGARTEN – TWELFTH GRADE  
2021/2022 School Year**

**Applications for open enrollment are approved for only ONE academic year and applicants must reapply for each successive year.**

**\*\*All applicants must provide: proof of residency documentation, discipline/behavior records and student's current report card with the open enrollment application.  
Applications will not be processed until all documentation is received.\*\***

Please print clearly.

Date : \_\_\_\_\_

Is your student a new applicant for Open Enrollment to the Berkshire Local School District?  Yes  No

Name of Student: \_\_\_\_\_  
(Last) (First) (Middle)

Birth date: \_\_\_\_\_  Male  Female

District of Residency: \_\_\_\_\_ District Requested: Berkshire Local School District

Current School Attending: \_\_\_\_\_

School Requesting:  Berkshire Jr./Sr. High  Burton Elementary  Ledgesmont Elementary

Current Grade Level: \_\_\_\_\_ Grade for 2021-2022 School Year: \_\_\_\_\_

- Have you enrolled your child in his/her home school district?  Yes  No
- Does student have a 504 Plan?  Yes  No **or**
- Does student receive services under an Individual Education Plan (IEP)?  Yes  No **(if yes, please include official copy of current IEP)**
- Is applicant enrolled/applying for Auburn Career Center (please indicate)  Yes  No
- Is student interested in participating in CCP (College Credit Plus)?  Yes  No
- Was CCP Intent to Participate Form filed with current school by April 1, 2020?  Yes  No
  - Please Note: Students interested in participating in the CCP Program must follow the necessary steps for admission through their current home district. Once the Open Enrollment Application form is processed and approved, Berkshire will merge information from the original home district and secondary institution's admissions office. If specified deadline dates are not met, based on the CCP program and secondary institute's guidelines, the student will not be permitted to participate in the CCP program for the 2021/2022 school year.
- Has this student been suspended, expelled or permanently excluded from school for 10 or more consecutive days during the past school year?  Yes  No

Parent/Guardian Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_  
(Home) (Work) (Cell)

If student is **not** living with **both** parents, who has **residential custody**? \_\_\_\_\_

In the space provided below, give a statement of the reason you seek to enroll in the Berkshire Local Schools:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify by my signature below that the information set forth above is true and complete, that I will be responsible for the daily transportation of the student named above to and from school in accordance with the rules of the Board of Education, and that the student will comply with the same rules of conduct that apply to all other students in the Berkshire Local School District.

\_\_\_\_\_  
Parent/Guardian Signature

**Proof of residency:**

Board Policy approved forms for proof of residency include: current lease/purchase agreement, current utility bill (e.g.: electric/water/gas), and/or property tax bill.

A driver's license or any other documents, other than those noted above, cannot be used as proof of residency.

**Applicants will receive notification by June 15, 2021.**

**Open enrollment will be based on a first-come, first serve basis. All required documentation must be provided in order for the open enrollment application to be accepted.**

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TRANSCRIPT REQUESTED: \_\_\_\_\_ TRANSCRIPT RECEIVED: \_\_\_\_\_

Application: \_\_\_\_\_ Accepted \_\_\_\_\_ Rejected

Reason for Rejection: \_\_\_\_\_

Date of Parent/Superintendent Notification: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_