

BERKSHIRE JR./SR.
HIGH SCHOOL
COLLEGE CREDIT PLUS
PROGRAM

2018-2019



Berkshire Jr./Sr. High School
College Credit Plus
Information Packet

By **April 1st** of each year, students must inform their district of their intention to enroll in the program in the following year. Failure to submit the forms in a timely manner may eliminate the student's eligibility for this program except with the permission of the superintendent. (After April 1st, permission from the school superintendent is required to participate).

COUNSELING TO BE PROVIDED

School districts must provide counseling to students and their parents who plan to enroll in the program. Counseling information must include, but is not limited to:

1. Program eligibility
2. The process for granting academic credit
3. Financial arrangements for tuition, books, materials, and fees
4. Potential Risks and Benefits
5. The effects of program participation on the student's graduation requirements
6. The effects of participation on the student's grade point average and athletic eligibility

PROGRAM ELIGIBILITY

All high school students must meet college admission requirements. Each college or university has its own unique admission requirements, so please contact the post-secondary institution of your choice.

THE PROCESS FOR GRANTING CREDIT

College Credit Plus courses successfully completed will receive both high school and college credit. High school credit will be awarded toward both the graduation and subject area requirements of the school district.

Conversion of college hours to high school credits:

3 or more semester hours = 1 Carnegie credit

2 semester hours = 2/3 Carnegie Unit

1 semester hour = 1/3 Carnegie Unit

Mediation of disputes will be conducted by the State Board of Education.

FINANCIAL ARRANGEMENTS

Payment for college courses, including tuition, fees, and books taken for college and high school graduation credit will be made by the school district via the state partnering with Public Institutions.

Financial obligations may default to the student/parent if the student fails to successfully complete the course. Different scenarios include a student withdrawing within 14 calendar days after a course begins, failing to attend or failing a course. Please see the attached documentation from the Ohio Department of Education regarding reimbursement of tuition.

No financial aid from the college is permitted to students enrolled in college courses for high school credit.

Please initial all areas above and sign and date below if you have had the following counseling and have the understanding of the expectations and rules of both your high school and the CCP institution of your choice.

Name of Student

Date

Name of Parent/Guardian

Date

POTENTIAL BENEFITS

1. You have the opportunity to take courses that may not be offered by your high school.
2. You have a chance to experience college-level work and college life prior to making a final decision about post-secondary education. It can ease the transition from high school to college.
3. You can take classes that academically challenge you or that cover areas of particular interest to you.
4. You and your parents can use this opportunity to involve your high school counselor or principal in your education and career planning.
5. You can take college courses and receive both secondary (high school) and post-secondary (college) credits.
6. Students may complete a college degree with greater flexibility.

POTENTIAL RISKS AND CONSEQUENCES

1. You will have increased responsibility for learning. College Credit Plus requires an independent, self-motivated learner.
2. You could have increased financial obligations for your education if your college course requires special tools or equipment. School districts are not required to financially provide for special tools or equipment. If you choose to attend a private college or university, you may be required to pay a portion of the tuition, based on the funding formula.
3. Participation may decrease the time you have available for part-time employment.
4. You may have reduced opportunities or time for participating in high school activities (athletics, music, band, etc.).
5. Your grades in your college course(s) could affect your high school grade point average and class standing which also could affect scholarship opportunities.
6. You will need to plan for increased time to travel to and from the post-secondary institutions and increased time for study.
7. Graduation may be delayed if course requirements are not met. You must complete the courses required to earn a high school diploma and meet all deadlines associated with taking courses at another institution.

9. There is no guarantee that you will get the courses that you want, either in the high school building or on the college campus.

10. There is no guarantee the college you plan to attend will accept all credits through College Credit Plus. Check the Ohio Transfer Guarantee when selecting courses at the following web address: **<https://transfercredit.ohio.gov>**

11. Your financial aid at colleges and universities may be impacted if your student is not making Satisfactory Academic Progress. College Credit Plus hours are factored into when calculating eligibility for financial aid and the maximum time frame allotted for completion of a degree program. Check with your institution to ensure you are making Satisfactory Academic Progress.

**College Credit Plus
Berkshire Jr./Sr. High School**

Berkshire Jr./Sr. High School participates in the College Credit Plus program as set by the State Board of Education, under the Ohio Revised Code, chapter 3365.

The College Credit Plus program allows high school students to expand their opportunities by experiencing coursework at the college/university level. It can also supplement the high school curriculum by allowing the high school students to take classes that Berkshire does not offer.

A student is eligible for College Credit Plus if:

1. Students in the grades 7-12th grade
2. They have been accepted to a post-secondary institution and met their entrance requirements. (The student must let Berkshire Jr./Sr. High School know they are interested by April 1st of the year before they plan to participate). They must get the required score on the entrance exam or ACT/SAT or PLAN/PSAT for some private institutions.
3. College Credit Plus may be done in the evening and weekends, and even during the summer., students may take College Credit Plus courses during the summer. All applications and admission including letter of intent must be done by April 1st for summer enrollments.
4. The maximum amount of credits a student is allowed to take in the College Credit Plus program is limited to 30 College Credit Hours per academic year. For those students wishing to take some courses in the high school building, this can be explained using the following formula:

The number of high school credits $\times 3 = n$

$30 - n =$ the number of College Credit Plus
semester hours permitted per year.

Examples:

Student A

Band
Calculus

2 High School credits

$$2 \times 3 = 6$$

$$30 - 6 = 24.$$

This student can take up to 24 semester hours over the course of the **entire school year.**

Student B

English 10
Algebra II
Biology

3 High School credits

$$3 \times 3 = 9$$

$$30 - 9 = 21$$

This student can take up to 21 semester hours over the course of the **entire school year.**

5. College courses for which **three or more** semester hours of credit are earned will receive one Carnegie Unit. Fractional Carnegie Units for courses less than three semester hours will be awarded proportionately.
6. The grades for the College Credit Plus courses will be placed on the high school transcripts with the college attended, according to the credits received by the formula. The grades will count toward the student's GPA as they are earned. Students are expected to meet the same performance standards as college students.
7. There will be no cost to the student for participation in this program for tuition, books or fees at public colleges and universities, except in the case of materials such as calculators and/or computers.

8. After receiving information regarding College Credit Plus, families will receive appropriate and timely counseling from the school counselor to ensure full awareness of the advantages, possible risks and consequences of participation. Students will then sign a letter of understanding, supplied by school counselor, stating their receiving counseling as to rules and regulations of program (see attached). Parents and students must also sign the Intent to Participate form and the Textbook Contract in order to qualify for participation in the College Credit Plus program.
9. Courses taken must be non-sectarian.
10. If the student voluntarily withdraws from the college course or receives a failing grade, Berkshire High School may expect the student and/or his family to pay the costs incurred from that course. The cost of courses varies by college.
11. Students will be eligible for all extra-curricular activity at Berkshire Jr./Sr. High School provided they continue to maintain state and high school eligibility standards. Students must still meet the eligibility standards through OHSAA, and must submit quarterly grades to continue extracurricular sports
12. All courses needed for graduation **MUST** be completed by the Berkshire Jr./Sr. High School graduation date. Courses a student is taking that semester not completed, but not needed for graduation, will be added upon completion.
13. **Pursuant to Ohio Revised Code 3365.09(A)**, a district may seek reimbursement from a student or parent if the student fails to attain a passing final grade. Current interpretation of this statute shall allow, but not require, a school district or nonpublic school as appropriate to seek reimbursement under the following two circumstances:
 - a. 1) If the student receives a failing grade at the end of the college course; or
 - b. 2) If the student withdraws from or drops the college course subsequent to the 14th calendar day after the particular course began. Pursuant to Section 3365.09(C), neither a school district nor a nonpublic school shall seek reimbursement if the student is identified as being economically disadvantaged in accordance with Ohio Administrative Code 3333-1-65.6(B)(2).

This new interpretation shall be effective beginning in the second semester of the secondary school's 2015- 2016 academic year as long as the school district notified each College Credit Plus student and parent in writing of this new interpretation prior to the 15th calendar day after the course began, or as soon as possible thereafter, but in all instances prior to the student's decision to withdraw from or drop the college course.

Berkshire Jr./Sr. High School accepts the responsibility to inform parents of this information by February 12th of the year before they become eligible, and every year thereafter.

COLLEGE ADMISSIONS REQUIREMENTS FOR COLLEGE CREDIT PLUS PROGRAM

HIRAM COLLEGE (PRIVATE)

- Submit either the ACT or SAT (preferred) but will accept PSAT, PLAN ASPIRE, or Accuplacer
- Meet college course pre-requisites, this may include placement exams
- CONTACT: Brittany Jackson- JacksonB1@hiram.edu or 330.569.5380
- CONTACT: Sandra Madar- MadarS1@hiram.edu or 330.569.5261

CUYAHOGA COMMUNITY COLLEGE

- Must have minimum ACT scores of an 18 in English, and a 21 in math.
- SAT scores are now accepted – 430 in reading and 520 in math
- CONTACT: Della Hilbertl at 216-987-4164 or della.hilbert@tri-c.edu

KENT STATE UNIVERSITY-Geauga

- Demonstrated mastery of introductory college preparatory core curriculum
ACCUPLACER test scores above the developmental coursework level.
- Deadlines: April 1 for summer semester, May 1 for fall semester, November 1 for spring semester
- Parent(s) and student must attend a College Credit Plus registration session and Orientation
- CONTACT: 440-834-4187 Mrs. Mako-Robinson

LAKELAND COMMUNITY COLLEGE

- Take the ACCUPLACER placement test and qualify for English 1110 and Math 0950
- Achieve an ACT score of 18 in English and 21 in math
- Parent(s) and student must attend a College Credit Plus registration session
- CONTACT: Tracey Cooper 440 525-7230 or tcooper@lakelandcc.edu
Jami Diemer 440 525-7107 or jdiemer@lakelandcc.edu



Letter of Intent to Participate in College Credit Plus

PLEASE PRINT

Date _____

AFTER APRIL 1, YOU WILL NEED PERMISSION FROM THE SCHOOL DISTRICT SUPERINTENDENT TO PARTICIPATE.

Student Name _____

Parent/Guardian Name _____

Home Address _____

PLEASE INDICATE PREFERRED METHOD OF CONTACT:

Parent Phone Number (Day) _____ (Evening) _____

Parent Email Address _____

Student Contact Info _____

School _____ Grade _____

I would like to declare my intent to participate in the College Credit Plus program. I understand that signing this form does not require that I participate during the coming school year and I may decide not to participate without consequence.

I also understand that it is my responsibility to notify my school if I do not gain admission to my selected institution of higher education or choose not to participate for some other reason.

In addition, I certify that I have received counseling about the College Credit Plus program concerning the rules and regulations for both my school and the college, and that I understand my responsibilities, the benefits and possible risks of participating in the College Credit Plus program.

Student Signature _____

Parent Signature _____

